

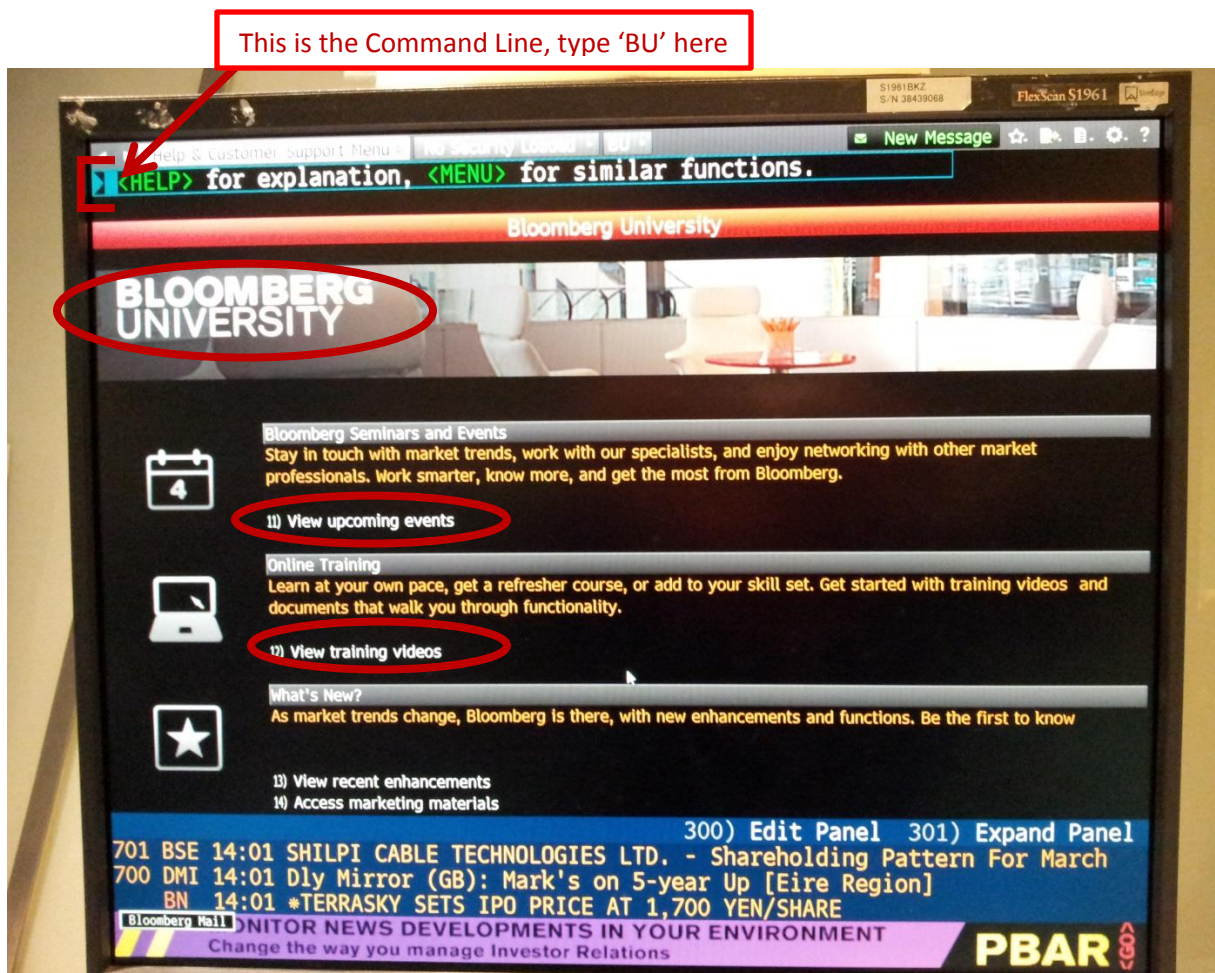
Bloomberg University (BU)

Bloomberg University (BU) is an internal repository of Bloomberg. In the 'Bloomberg University', you can search for upcoming Bloomberg seminars and events, view training videos, take examinations and request for a certificate 'Acknowledgment of Completion' if you achieve a score of 75% correct (or higher).

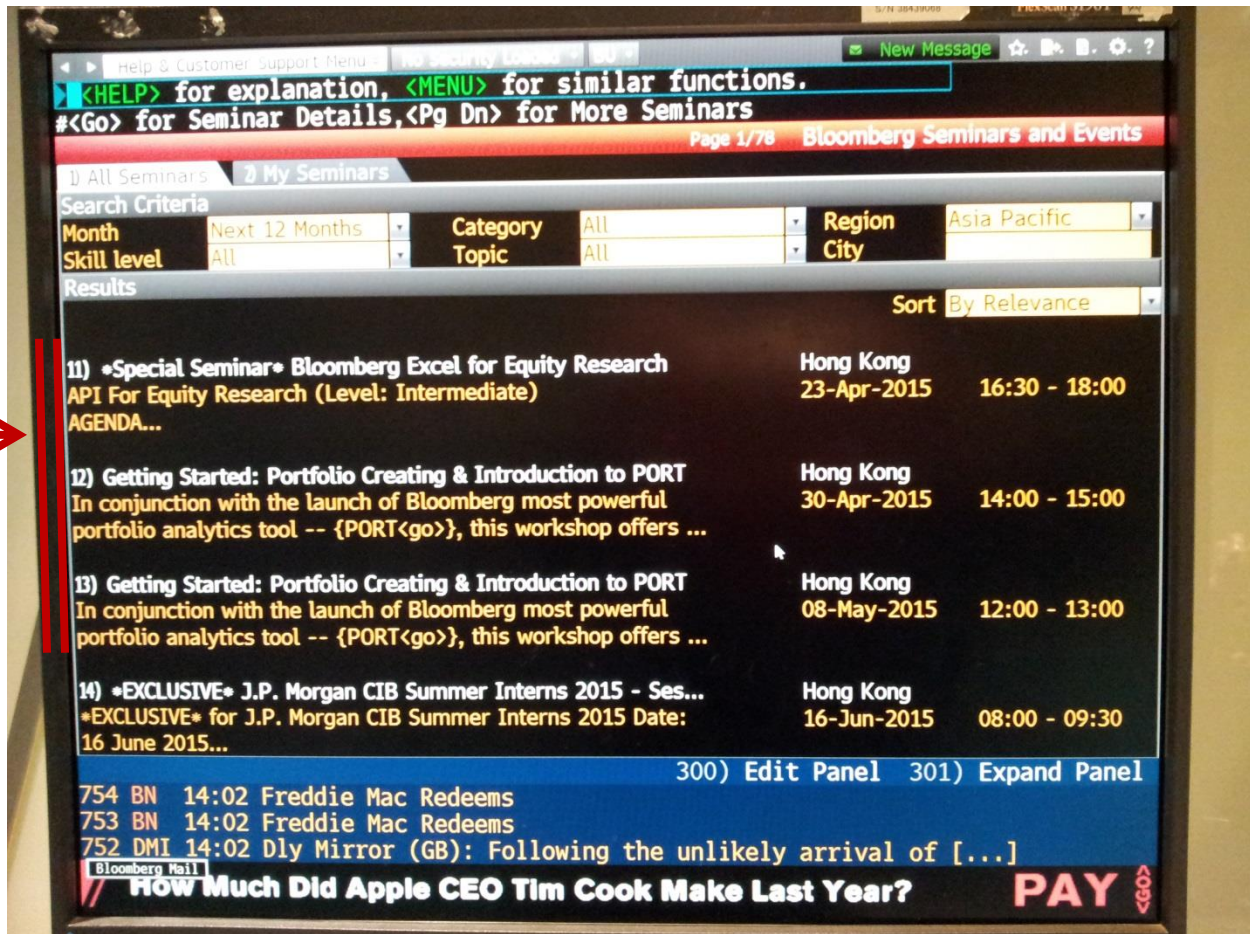
'Bloomberg University' can be found from the Bloomberg terminal. Herewith the steps to go to the Bloomberg University :

Step 1: Get your own password if you don't have. You just need to follow the instructions showing on the screen to get your own login name and password.

Step 2: After logging in Bloomberg, type 'BU' at the Command Line to go to 'Bloomberg University'. Then, you will see the screen below.



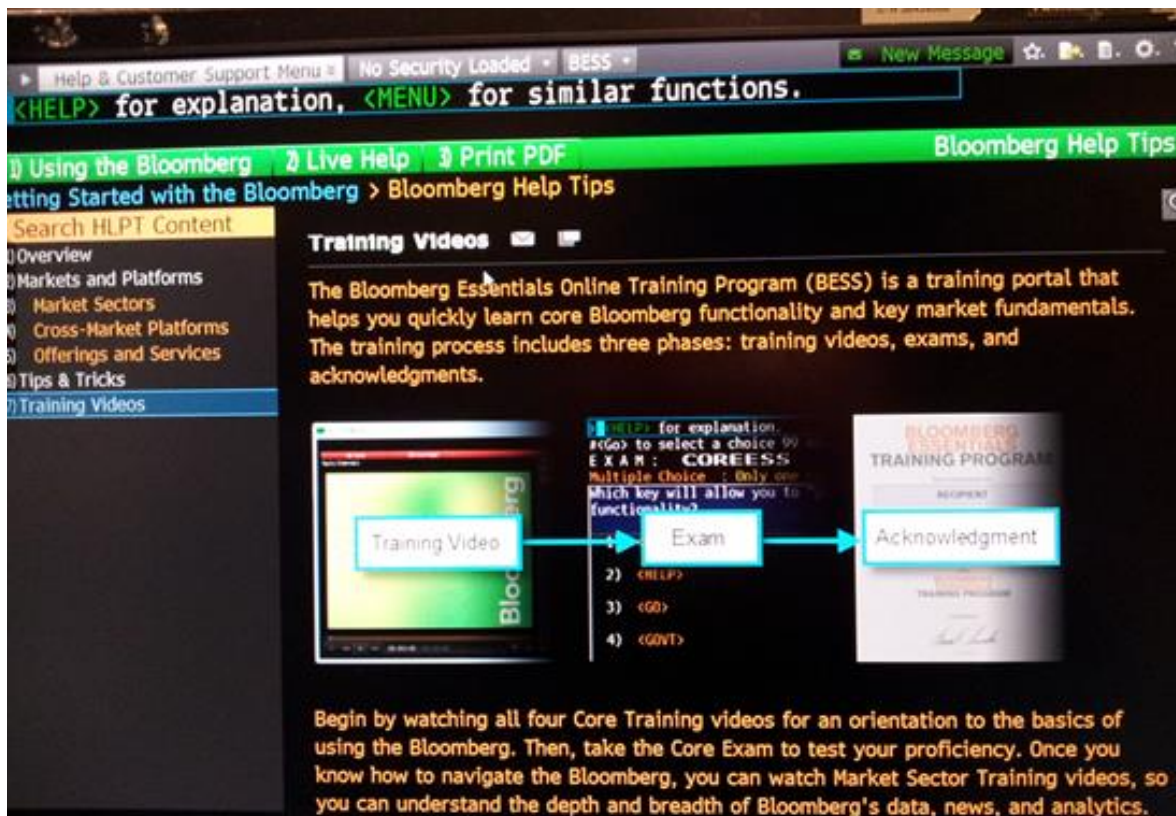
Step 3: Click 'View upcoming events': you will have a list of upcoming seminars/events. By clicking the event, you can get the full details and make your registration there.



Step 4: Click 'View training videos': you can learn core Bloomberg functionalities and key market fundamentals via the videos.

The training process includes three phases: training videos, exams and acknowledgments.

For acknowledgment of Completion, once you have completed the core exam and one or more market sector exams with a score of 75% or higher, you can request an acknowledgment of completion (sent via e-mail) so you can demonstrate your proficiency in Bloomberg core skills. Herewith the screen shots for your reference, from the Bloomberg terminal.



The screenshot displays the Bloomberg Help Tips interface. At the top, there is a navigation bar with options like 'Using the Bloomberg', 'Live Help', and 'Print PDF'. Below this, a search bar is visible. The main content area is titled 'Training Videos' and contains the following text:

The Bloomberg Essentials Online Training Program (BESS) is a training portal that helps you quickly learn core Bloomberg functionality and key market fundamentals. The training process includes three phases: training videos, exams, and acknowledgments.

A diagram illustrates the training process flow:

```

    graph LR
      A[Training Video] --> B[Exam]
      B --> C[Acknowledgment]
  
```

The diagram shows a 'Training Video' icon on the left, an 'Exam' icon in the middle, and an 'Acknowledgment' icon on the right, all connected by arrows. Below the diagram, the text reads:

Begin by watching all four Core Training videos for an orientation to the basics of using the Bloomberg. Then, take the Core Exam to test your proficiency. Once you know how to navigate the Bloomberg, you can watch Market Sector Training videos, so you can understand the depth and breadth of Bloomberg's data, news, and analytics.

Help & Customer Support Menu | No Security Update | 10:55 | New Message

<HELP> for explanation, <MENU> for similar functions.

Using the Bloomberg | Live Help | Print PDF | Bloomberg Help Tips

Getting Started with the Bloomberg > Bloomberg Help Tips

Search HLPT Content

- 1) Overview
- 2) Markets and Platforms
- 3) Market Sectors
- 4) Cross-Market Platforms
- 5) Offerings and Services
- 6) Tips & Tricks
- 7) Training Videos

When you finish each Market Sector Training video, you can take the corresponding Market Sector Exam to test your newly acquired knowledge. If you achieve a score of 75% correct (or higher) on any Market Sector Exam, you can request an Acknowledgment of Completion.

Core Training

Training Video	Prerequisite	Corresponding Exam
Getting Started (18:15)	None	Core Exam*
Bloomberg News (19:58)	None	Core Exam*
Market Monitors and Launchpad (31:13)	None	Core Exam*
API (Bloomberg Data in Excel) (27:35)	None	Core Exam*

*To be eligible to take the Core Exam, you must view all four Core videos. Viewing all four videos automatically enables you to take the exam.

Help & Customer Support Menu | No Security Update | 10:55 | New Message

<HELP> for explanation, <MENU> for similar functions.

Using the Bloomberg | Live Help | Print PDF | Bloomberg Help Tips

Getting Started with the Bloomberg > Bloomberg Help Tips

Search HLPT Content

- 1) Overview
- 2) Markets and Platforms
- 3) Market Sectors
- 4) Cross-Market Platforms
- 5) Offerings and Services
- 6) Tips & Tricks
- 7) Training Videos

Market Sector Training

Training Video	Prerequisite	Corresponding Exam
Equity Essentials (32:42)	Core Training Videos (above) and Core Exam	Equity Exam**
Fixed Income Essentials (23:31)	Core Training Videos (above) and Core Exam	Fixed Income Exam**
FX Essentials (34:49)	Core Training Videos (above) and Core Exam	FX Exam**
Commodity Essentials (26:28)	Core Training Videos (above) and Core Exam	Commodity Exam**

**Completing a market sector training video automatically enables you to take the corresponding exam.

Note: Videos are in English only.

Acknowledgment of Completion

Once you have completed the core exam and one or more market sector exams with a score of 75% or higher, you can request an acknowledgment of completion (sent via e-mail) so you can demonstrate your proficiency in Bloomberg core skills.

[<HELP>](#) for explanation, [<MENU>](#) for similar functions.

[Using the Bloomberg](#) / [Live Help](#) / [Print PDF](#)
Bloomberg Help Tips

Getting Started with the Bloomberg > Bloomberg Help Tips

Search HLPT Content

- 1) Overview
- 2) Markets and Platforms
- 3) Market Sectors
- 4) Cross-Market Platforms
- 5) Offerings and Services
- 6) Tips & Tricks
- 7) Training Videos

Note: You may retake each exam one time. Acknowledgment is not issued for the Core Exam.

To request an acknowledgment of completion:

- Click [here](#) to begin your acknowledgment request.
The *BESS Training Acknowledgment* window appears.
- For each recipient of the acknowledgment e-mail, in the *Email address(es) to which the acknowledgment should be sent* field at the bottom of the screen, enter an email address, then click **Add**.
The email address(es) appear(s) in the list beneath the field.
- On the toolbar, click the **Submit** button.

Submit		BESS Training Acknowledgment			
Item	Description	Date	Grade	Qualified*	
☐ CORESS	Core Essentials	09/2013	76.67	Yes	
☐ COMESS	Commodity Essentials	09/2013	100.00	Yes	
☐ EQESS	Equity Essentials	09/2013	93.75	Yes	
☐ FIESS	Fixed Income Essentials	09/2013	100.00	Yes	
☐ FXESS	FX Essentials	10/2013	95.00	Yes	