Postgraduate Unit
Department of Economics and Finance
College of Business
City University of Hong Kong

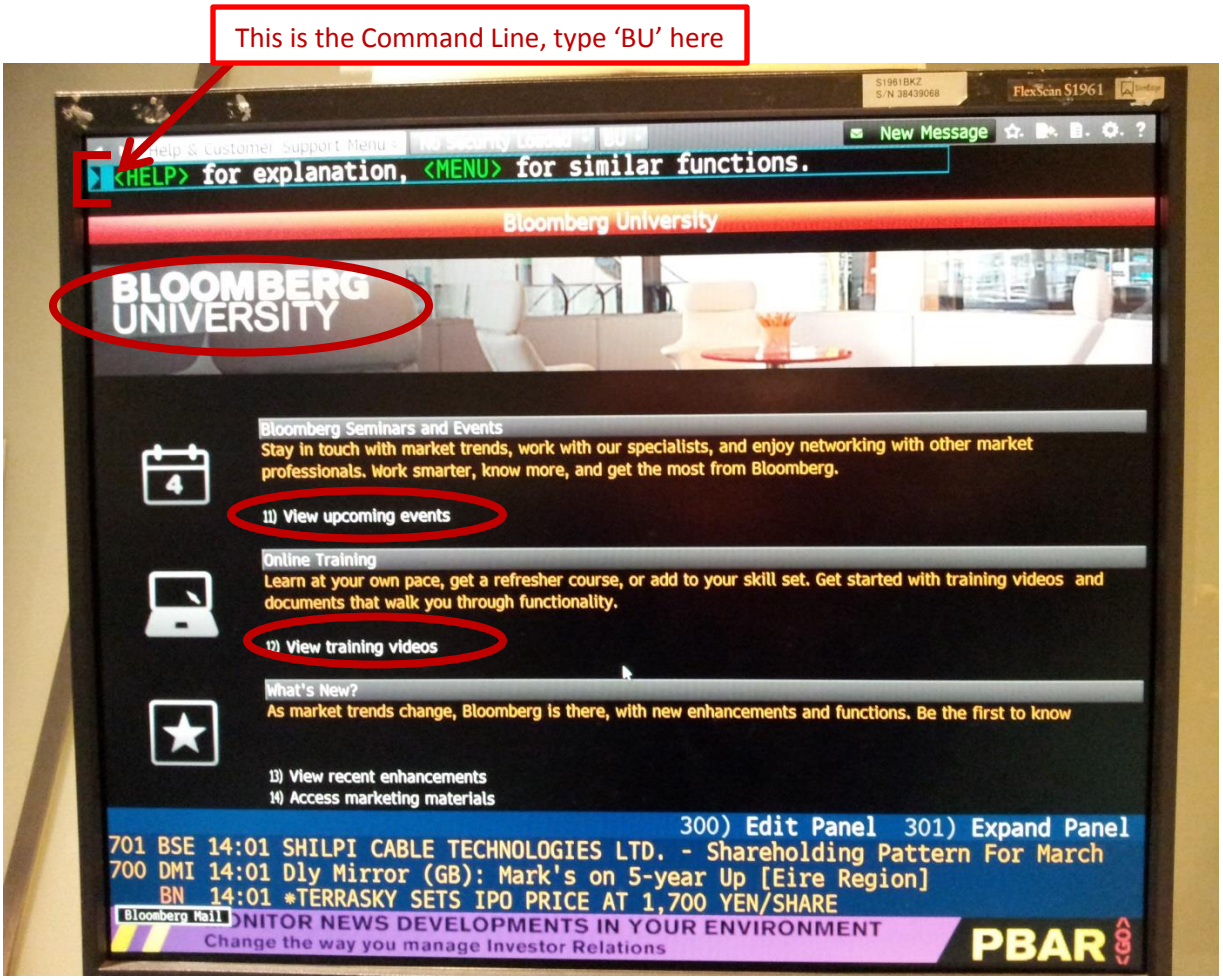
Bloomberg University (BU)

Bloomberg University (BU) is an internal repository of Bloomberg. In the 'Bloomberg University', you can search for upcoming Bloomberg seminars and events, view training videos, take examinations and request for a certificate 'Acknowledgment of Completion' if you achieve a score of 75% correct (or higher).

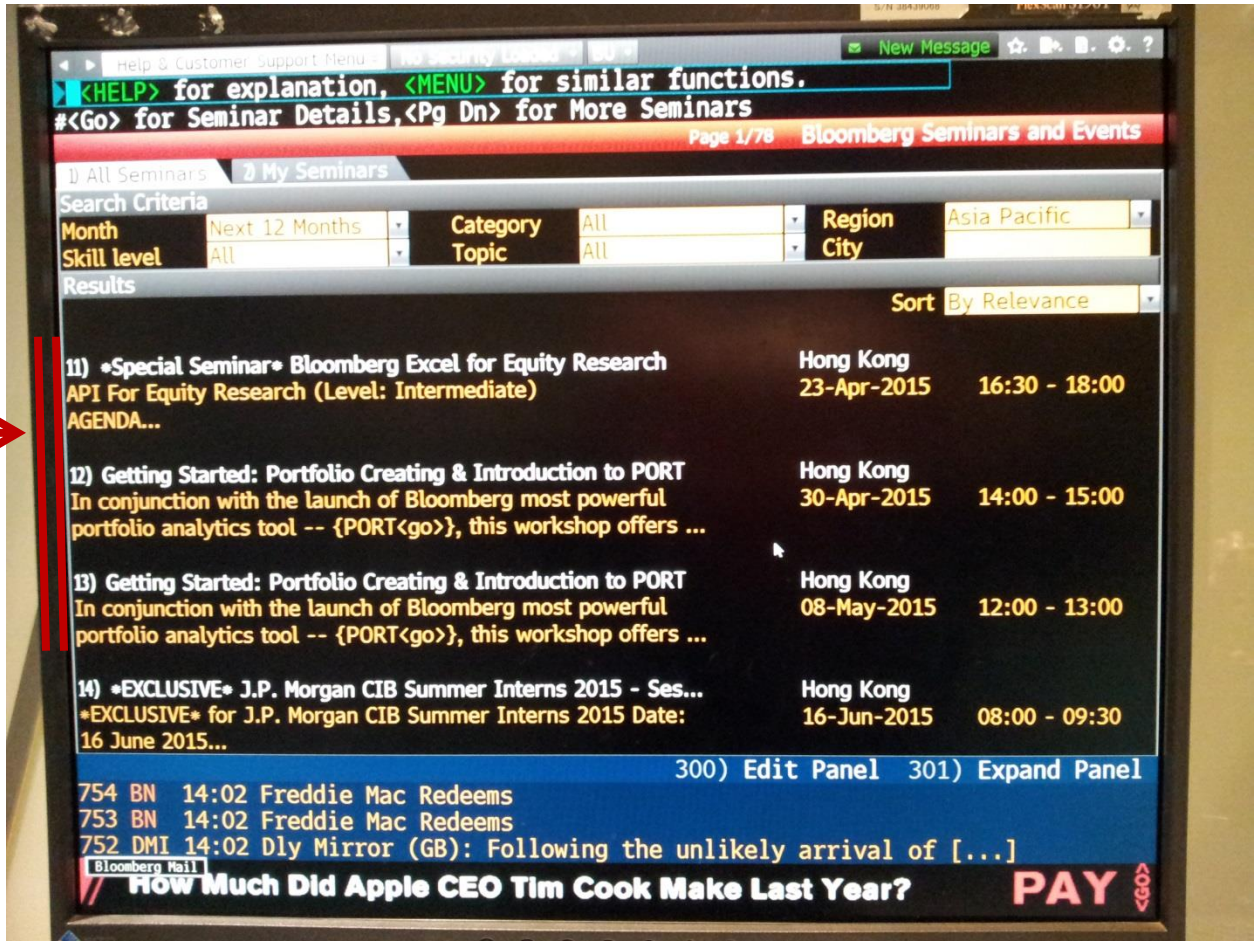
'Bloomberg University' can be found from the Bloomberg terminal. Herewith the steps to go to the Bloomberg University :

Step 1: Get your own password if you don't have. You just need to follow the instructions showing on the screen to get your own login name and password.

Step 2: After logging in Bloomberg, type 'BU' at the Command Line to go to 'Bloomberg University'. Then, you will see the screen below.

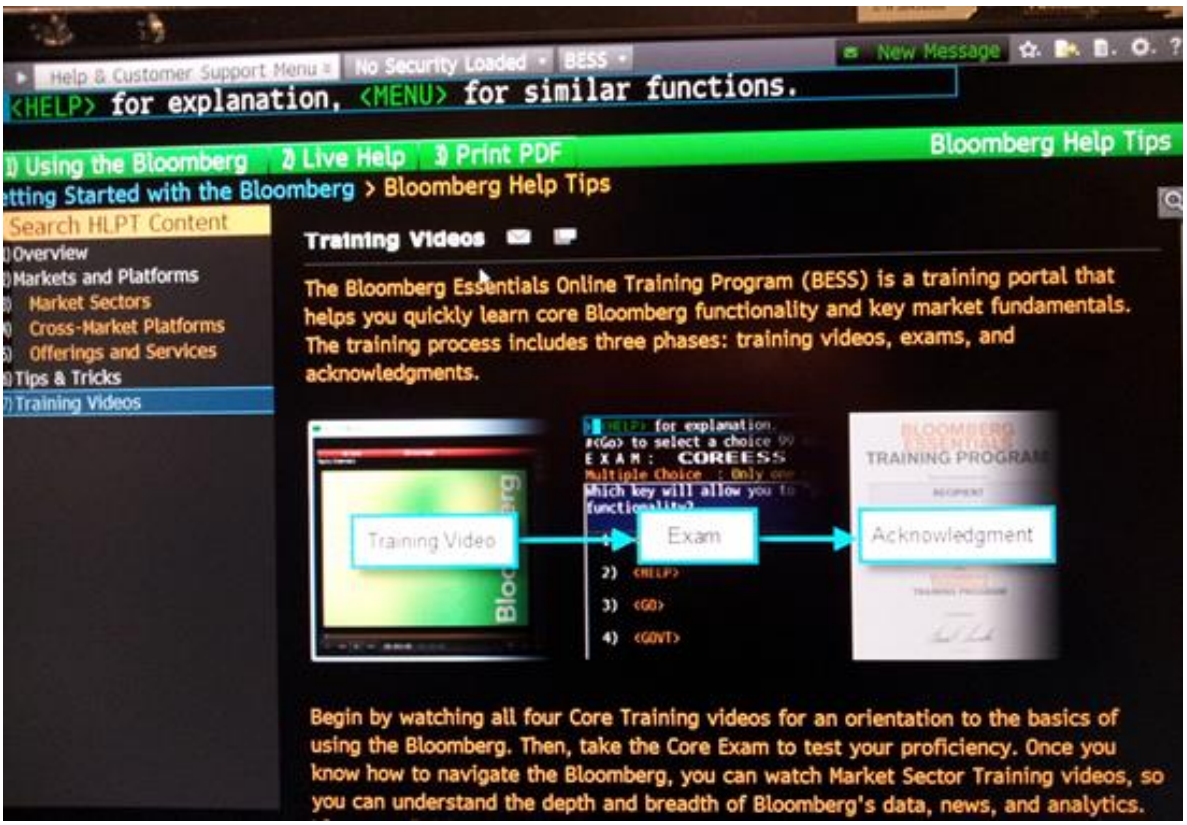


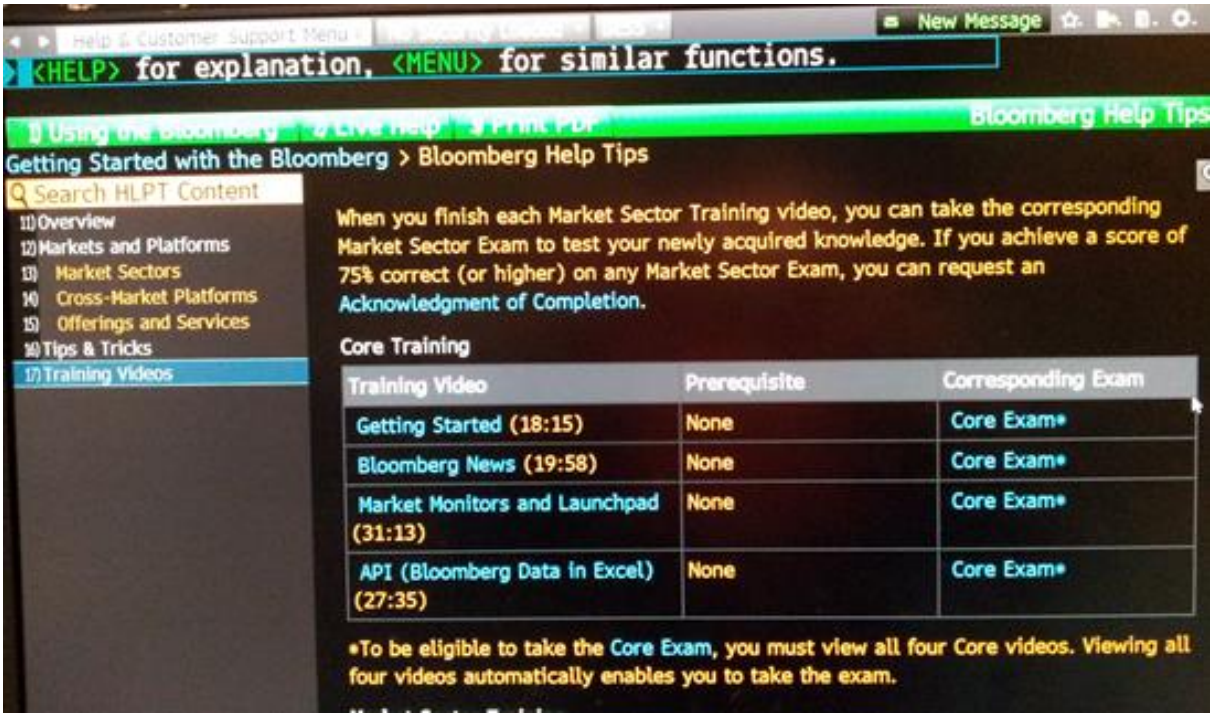
Step 3: Click ' View upcoming events': you will have a list of upcoming seminars/events. By clicking the event, you can get the full details and make your registration there.

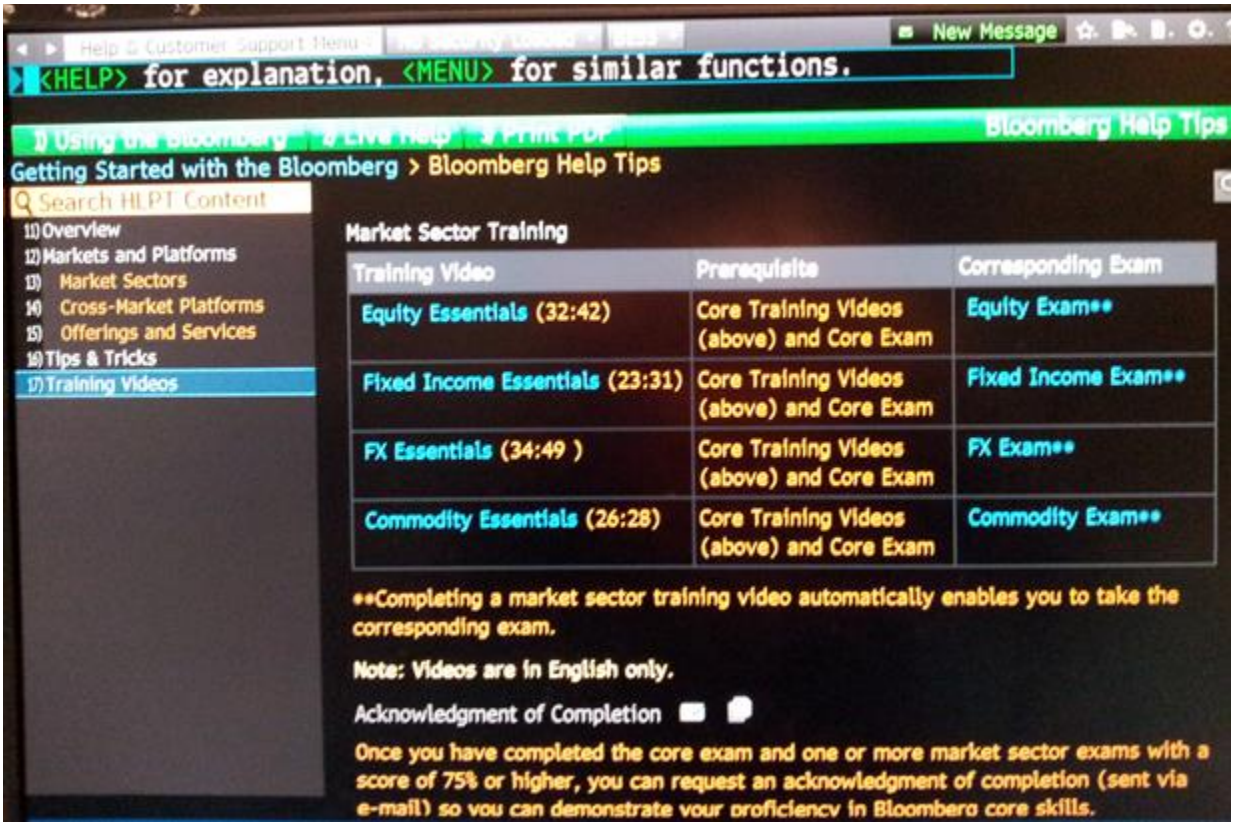


Step 4: Click 'View training videos': you can learn core Bloomberg functionalities and key market fundamentals via the videos.

The training process includes three phases: training videos, exams and acknowledgments.
For acknowledgment of Completion, once you have completed the core exam and one or more market sector exams with a score of 75% or higher, you can request an acknowledgment of completion (sent via e-mail) so you can demonstrate your proficiency in Bloomberg core skills. Herewith the screen shots for your reference, from the Bloomberg terminal.




New Message
<HELP> for explanation, <MENU> for similar functions.
Bloomberg Help Tips
Getting Started with the Bloomberg > Bloomberg Help Tips
Search HLPT Content
11) Overview
12) Markets and Platforms
13) Market Sectors
14) Cross-Market Platforms
15) Offerings and Services
16) Tips & Tricks
17) Training Videos
When you finish each Market Sector Training video, you can take the corresponding Market Sector Exam to test your newly acquired knowledge. If you achieve a score of 75% correct (or higher) on any Market Sector Exam, you can request an Acknowledgment of Completion.
Core Training
Training Video | Prerequisite | Corresponding Exam
Getting Started (18:15) | None | Core Exam•
Bloomberg News (19:58) | None | Core Exam•
Market Monitors and Launchpad (31:13) | None | Core Exam•
API (Bloomberg Data in Excel) (27:35) | None | Core Exam•
•To be eligible to take the Core Exam, you must view all four Core videos. Viewing all four videos automatically enables you to take the exam.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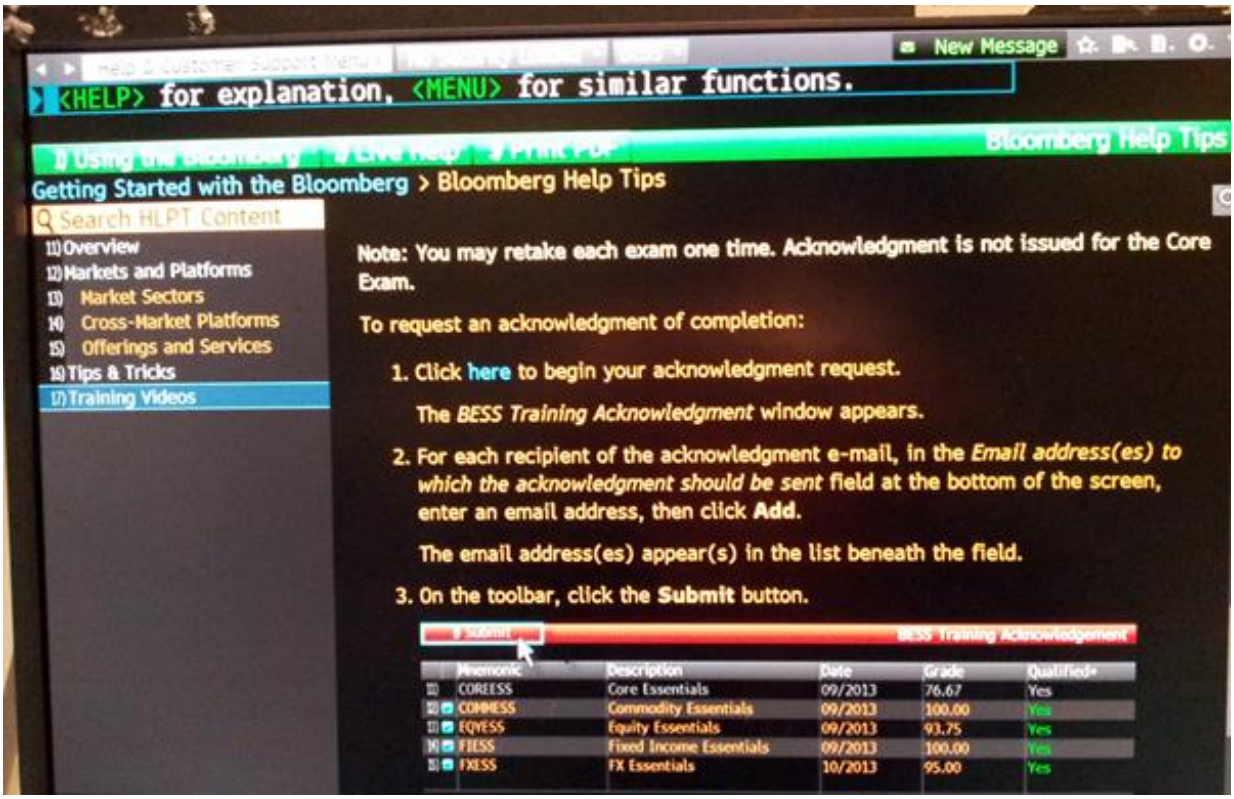
Market Sector Training
Training Video | Prerequisite | Corresponding Exam
Equity Essentials (32:42) | Core Training Videos (above) and Core Exam | Equity Exam••
Fixed Income Essentials (23:31) | Core Training Videos (above) and Core Exam | Fixed Income Exam••
FX Essentials (34:49) | Core Training Videos (above) and Core Exam | FX Exam••
Commodity Essentials (26:28) | Core Training Videos (above) and Core Exam | Commodity Exam••
••Completing a market sector training video automatically enables you to take the corresponding exam.
Note: Videos are in English only.
Acknowledgment of Completion
Once you have completed the core exam and one or more market sector exams with a score of 75% or higher, you can request an acknowledgment of completion (sent via e-mail) so you can demonstrate your proficiency in Bloomberg core skills.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16) Tips & Tricks
17) Training Videos
Note: You may retake each exam one time. Acknowledgment is not issued for the Core Exam.
To request an acknowledgment of completion:
1. Click here to begin your acknowledgment request.
The BESS Training Acknowledgment window appears.
2. For each recipient of the acknowledgment e-mail, in the Email address(es) to which the acknowledgment should be sent field at the bottom of the screen, enter an email address, then click Add.
The email address(es) appear(s) in the list beneath the field.
3. On the toolbar, click the Submit button.
Submit
BESS Training Acknowledgement
Mnemonic
Description
Date
Grade
Qualified
COREESS
Core Essentials
09/2013
76.67
Yes
COMMESS
Commodity Essentials
09/2013
100.00
Yes
EQYESS
Equity Essentials
09/2013
93.75
Yes
FIESS
Fixed Income Essentials
09/2013
100.00
Yes
FXESS
FX Essentials
10/2013
95.00
Yes