



## International Exchange Fact Sheet 2017/18 - For Undergraduate Students -

### Mailing Address

College of Business  
12/F, Lau Ming Wai Academic Building (Academic 3)  
City University of Hong Kong  
Tat Chee Avenue, Kowloon Tong  
Kowloon, Hong Kong

### Websites

Main website: <http://www.cb.cityu.edu.hk>  
Inbound Exchange Students Website: <http://www.cb.cityu.edu.hk/exchange>

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### Contacts for Partners

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## Academic Calendar

	Semester A 2017/18	Semester B 2017/18
Nomination Deadline (partners)	31 March 2017	31 August 2017
Application Deadline (nominated students)	12 May 2017	12 October 2017
Arrival Date	28 August 2017	8 January 2018
<b>Mandatory Orientation Programme</b>	<b>29 August – 1 September 2017</b>	<b>9 – 12 January 2018</b>
Teaching period (13 teaching weeks)	4 September – 2 December 2017	15 January – 28 April 2018
Student Revision period	4 – 9 December 2017	30 April – 5 May 2018
Examination period	11 – 23 December 2017	7 – 19 May 2018

Detailed Academic Calendar available online: [http://www6.cityu.edu.hk/arro/ac\\_calendar.asp](http://www6.cityu.edu.hk/arro/ac_calendar.asp)

## Location

### Location and size of Hong Kong

Hong Kong, a Special Administrative Region (SAR) of the People's Republic of China, is situated on the south-eastern coast of China and spreads out over 1,105 square kilometres (426 square miles).

Hong Kong is a fast-paced cosmopolitan and exciting city with over seven million people. It is a gateway to China and a hub of international transportation, communication and commerce.

The official languages of Hong Kong are Chinese and English. Cantonese is the indigenous and most widely spoken dialect.

Use of Putonghua (Mandarin) is growing. All major signage is in English or bilingual.

### Location of CityU

CityU is located at the heart of the city.

The University is close to the Kowloon Tong Station, which connects the Mass Transit Railway (MTR).

### More information about Hong Kong

<http://www.discoverhongkong.com>



## Facilities

University's facilities available to all students:

- Library
- IT and AV equipped teaching venues
- Express Terminals in campus public area
- Notebook computers for loan
- Wireless LAN cards for loan
- Wireless LAN coverage
- Career Centre
- Health Centre
- Student Restaurants
- Joint Sports Centre
- Audio-visual Room
- Band Room
- Dark Room
- Games Area
- Music Rooms
- Student Common Room
- TV Room



## Accommodation

### Accommodation detail

<http://www.cityu.edu.hk/sro/>

Hall of Residence (excl. meals) Single room  
 Hall of Residence (excl. meals) Shared room  
 Hall of Residence (excl. meals) 3-Person  
 Apartment

\*Residence fee for 2017/2018:

**HK\$14,400** per semester per person

**HK\$ 7,200** per semester per person

**HK\$ 9,650** per semester per person

*\*The residence fees are subject to annual review and revision.*

## Costs

### Monthly Living Expenses

Food	HK\$3,000
Local Transportation	HK\$ 300
Personal Expenditure (e.g. medical expenses, telephone bills and laundry)	HK\$ 900
Academic Expenses (e.g. books and supplies)	HK\$ 300
<b>Total (excluding accommodation fees)</b>	<b>HK\$4,500</b>

*The above estimate is for reference only. The actual cost may vary from person to person.*

## Application materials and procedures

### Application material

- ✓ Online Application
- ✓ Online Housing Application
- ✓ Visa/Entry Permit Application Form
- ✓ College of Business Visa Sponsorship & Payment Form
- ✓ Proof of Financial Support (in English or Chinese)
- ✓ Official Academic Transcript (in English)
- ✓ Proof of English Language Proficiency (if English is not the medium of instruction at their home institution)

## Visa

International students who do not have the right of abode in Hong Kong must obtain a student visa before coming to Hong Kong. CityU could apply for the visa on student's behalf in Hong Kong. The visa, once issued, will be sent to student before departure from home.

## Mandatory Orientation Programme

The College of Business organizes a Mandatory Orientation Programme for inbound exchange students one week before the semester starts. Students must arrive in time to participate in all orientation sessions.

Topics include academic information, visa regulations, course registration, student life, technology support, introduction to Exchange Student Club, etc.

Each exchange student will be assigned a buddy whose contact information is available to exchange students before their departure from home. They are encouraged to contact their buddy before they depart and arrange a first greeting cum meeting at the arrival point.

## Insurance

It is mandatory for non-local students to have suitable and adequate insurance covering travel, personal accidents, medical expenses (accident and non-accident), hospitalization and emergency evacuation/repatriation throughout the entire period of their study in Hong Kong. Students are required to either purchase the insurance on their own before they leave their home city or, if they are unable to do so or wish to have additional insurance coverage, enroll in the Group Personal Accident and Medical Benefits Insurance Plan for Non-local Students contracted by the University.

All exchange students are required to indicate their insurance enrolment decision during the online pre-enrolment process, whether they wish to enroll in the insurance plan or not.

## Curriculum

**Course Enrolment** Undergraduate exchange students are expected to take courses under the full-time Bachelor of Business Administration (BBA) programme at CityU in the following disciplines of study, subject to availability of places and prerequisite requirements:

- Accountancy
- Economics and Finance
- Information Systems
- Management
- Management Sciences
- Marketing

Non-Business electives offered by other Colleges and Departments are also available to exchange students.

Chinese Language courses (Mandarin and Cantonese) are also available to Exchange Students.

Undergraduate exchange students are not allowed to take graduate-level courses at CityU.

**Course Selection** Exchange Students are required to enroll at least 50% of their course load with College of Business (CB). For 12 credit units of the course load during the exchange semester, a minimum of 2 courses (or 6 credit units) must be taken from CB.

**Maximum and Minimum Credit-Unit Load** Majority of the courses carry 3 credits. In each semester exchange students should take a total of 12 to 18 credits (4 – 6 courses). A credit unit is earned by approximately forty-to-fifty hours of student work.

**Course List** Refer to  
[http://www.cb.cityu.edu.hk/exchange/international\\_student/information/application\\_semA](http://www.cb.cityu.edu.hk/exchange/international_student/information/application_semA)  
[http://www.cb.cityu.edu.hk/exchange/international\\_student/information/application\\_semB](http://www.cb.cityu.edu.hk/exchange/international_student/information/application_semB)

## Examination

The final examination timetable will be released to all CityU students by Week 10 of each semester. All inbound exchange students should make flight arrangement after they have received the personalized final exam timetable from the University. The College of Business will not re-schedule exams for inbound exchange students due to early departure flights.