

College of Business

商學院

Department of Management Sciences

管理科學系



香港城市大學
City University of Hong Kong
學術 創新 國際化
Academic Innovation
For The World

Bachelor of Business Administration in Business Operations Management 工商管理學士（商業營運管理）

Student Handbook
2015-2016



Department of Management Sciences

College of Business

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Welcome Message

Welcome to the Department of Management Sciences! Providing quality education for our undergraduate students is a top priority for the Department of Management Sciences. As a student of the department, you can utilize the newly renovated MS Student Activity Room, receive one or more of our numerous scholarships, and participate in internship, exchange, study tours and many other activities that we organize. We have invested huge amount of resources in our undergraduate programs and this investment will continue.

The BBA in Business Operations Management (BOM) is a newly designed program to enable students to tackle the operations challenges of business managers in the 21st century. We are delighted to have recruited very good students, including you, as our new batch of students in the program. We look forward to working with you to help become successful managers, consultants and analysts in the future.

Should you have any questions, please feel free to contact the program leaders and other staff in the department. I wish you all every success in your studies and in your future career!

Prof. Frank Chen
Professor and Head
Department of Management Sciences

About the Department of Management Sciences

The Department of Management Sciences at the City University of Hong Kong is noted for its strong academic programmes. Most of the staff obtained their doctoral degrees from prominent universities in USA, Canada, UK and Australia. Together, they have many years of local and overseas experience in teaching and consulting. The size and the activities of its staff have made the Department one of the largest departments of management sciences in the Asia-Pacific region. The Department has three main functions: teaching, research and professional services. In all three areas, the work carried out is business oriented, with an emphasis on practical application of quantitative skills.

The teaching and degree programmes offered by the Department are wide ranging, and emphasize the applications of quantitative techniques in a very broad sense. It produces graduates who are well received by local business organizations, testified by the positions held by past graduates. The staff's superior teaching skills are well recognized and the Department has won three Teaching Excellence Awards presented by the University.



What is BOM



Business Operations Management - The Art and Science of Value Creation and Delivery

Globalization has brought fundamental changes to the business environment in the 21st century. Facing stronger competition and more rapidly changing market, firms are challenged to achieve higher cost efficiency, customer responsiveness and operational flexibility to sustain competitiveness and to respond to the changing world. Improving productivity and driving value through operational excellence has emerged to the forefront of many companies' strategic concerns, especially multinational companies.

The BBA BOM program aims to enable students to tackle the operations challenges of business managers in the 21st century. Students gain insights in different practices and learn technologies that have proved to be critical in the success of leading companies.

It offers a comprehensive coverage of operations issues in different industries. The program is designed to ensure that graduates acquire both the knowledge and skills to manage operations in local and global settings and work effectively in competitive marketplaces.

Building on the best of our predecessor 3-year programs in Service Operations Management and Management Science, the BBA BOM program equips students with professional knowledge that is recognized and highly valued in the workplace.

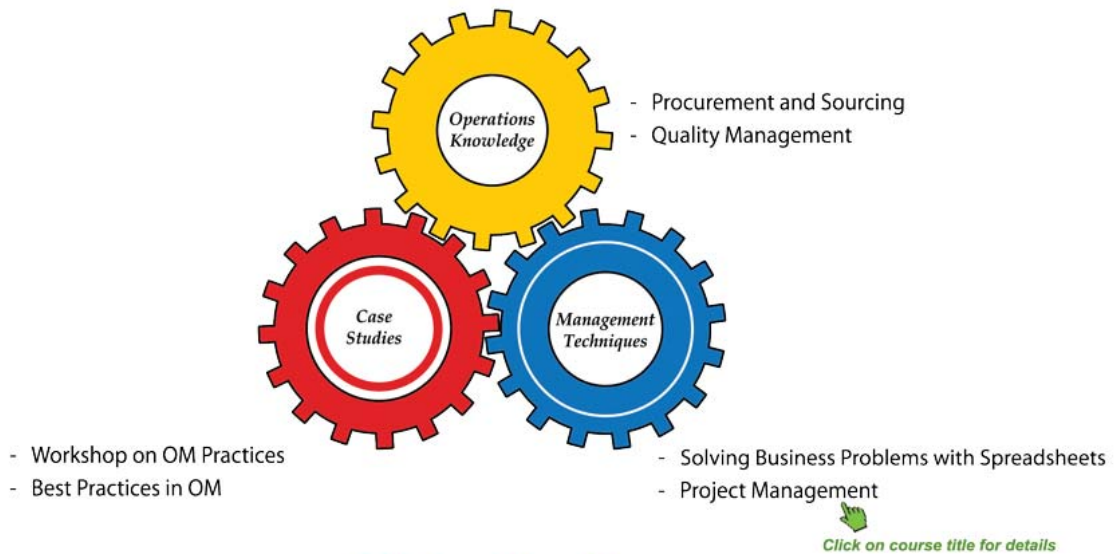
For details, please visit:

BOM website: <http://www.cb.cityu.edu.hk/ms/bbabom/index.html>

BOM Facebook: <https://www.facebook.com/cityubom>

Programme Structure

Major Core Courses



Major Electives

Choose any six courses from the followings:-



Banking & Finance

- Financial Systems, Markets and Instruments
- Risk Management Models
- Management Accounting



Decision Tools

- Quantitative Business Analysis with VBA
- Analytics Using SAS
- Database Systems[#]
- Java Programming[#]



Trade & Supply Chain

- Supply Chain Management
- Enterprise Resource Planning
- Simulation



Practicum

- Operations Management Internship*
- Business Practice Internship*
- Operations Management Project



Hospitality & Retail

- Hospitality Management
- Pricing and Revenue Management
- Retail Management

#Java Programming is a prerequisite for Database Systems.

*Since both are internship courses, students can use only one of the them to satisfy major requirements.

Major Core courses offered in 2015-16

Course Code	Course Title	Credit	Remarks	Semester
CB2101	Introduction to Managerial Accounting	3	Major course required by College	A & B
CB2200	Business Statistics	3	Major course required by College	A
CB2402	Macro-Economics	3	Major course required by College	A & B
CB2011	Solving Business Problems with Spreadsheet Modeling	3		B
MS3123	Workshop on Operations Management Practices	3	MS3431 as pre-requisite	B
MS3322	Quality Management	3		A
MS3431	Procurement and Sourcing	3		B
MS4109	Project Management	3		A
MS4306	Best Practices in Operations Management	3	MS3261 as pre-requisite	A

Major Electives offered in 2015-16

Course Code	Course Title	Credit	Prerequisite	Semester
AC4321	Management Accounting	3	CB2101 Introduction to Managerial Accounting	A
CB3800	Business Practice Internship+#	3		S
CS2360	Java Programming	3		A
CS3402	Database Systems	3	CS2360 Java Programming	A & B
EF3333	Financial Systems, Markets and Instruments	3	CB3410 Financial Management	B
MKT4624	Retail Management	3	CB2601 Marketing	B
MS3106	Simulation	3	CB2200 Business Statistics or MS3102 Statistics for Management Decisions	B
MS3111	Quantitative Business Analysis with Visual Basic for Applications	3		B
MS3251	Analytics Using SAS	3		A
MS3304	Hospitality Management	3	MS3322 Quality Management	A
MS3403	Internship for Business Analysis and Operations Management#	3		S
MS4111	Enterprise Resource Planning	3		A
MS4123	Supply Chain Management	3		B
MS4226	Risk Management Models	3		B

+ Subject to Programme Leader's approval

Students are allowed to take both CB3800 and MS3403. If both courses are taken, (a) they must be taken in different academic years and under different organizations, (b) only one of them can be used to satisfy major elective requirements and the other can be used to fulfill free elective course requirements.

Major Elective Courses Recommendations based on Industry Sectors

A good course planning in the undergraduate studies based on your aspired career path will give you an advantage of seizing better opportunities upon graduation. Our major electives offer students a wide variety of choices and flexibility in pursuing management and consultant positions. Students can customize the curriculum to meet their career interests and goals. To assist our students in choosing major electives, we have prepared an overview of electives recommendation for students who are interested in a particular industry sector.



These industry sector-based recommendations are just one of the many sources of advice in choosing your major electives. We encourage students to consider other sources of advice such as faculty, alumni, recruiters and fellow students. Recommended major electives for different industry sectors are listed as follows:

Industry Sectors (2014-15 alumni career survey)	Key Recommended Major Electives	Other Suggested Major Electives
Banking & Finance	<ul style="list-style-type: none"> • Financial Systems, Markets and Instruments • Risk Management Models • Management Accounting • Quantitative Business Analysis with VBA 	<ul style="list-style-type: none"> • Java Programming • Database Systems • Analytics Using SAS
Hospitality & Retail	<ul style="list-style-type: none"> • Hospitality Management • Retail Management • Supply Chain Management • Pricing and Revenue Management 	<ul style="list-style-type: none"> • Management Accounting • Quantitative Business Analysis with VBA • Enterprise Resource Planning • Simulation
Trade & Supply Chain Management	<ul style="list-style-type: none"> • Supply Chain Management • Enterprise Resource Planning • Simulation • Quantitative Business Analysis with VBA 	<ul style="list-style-type: none"> • Management Accounting • Hospitality Management • Pricing and Revenue Management • Retail Management
Business Consulting	<ul style="list-style-type: none"> • Supply Chain Management • Enterprise Resource Planning • Management Accounting • Java Programming • Database Systems 	<ul style="list-style-type: none"> • Quantitative Business Analysis with VBA • Hospitality Management • Financial Systems, Markets and Instruments • Pricing and Revenue Management

4-year plan for 2013/14 intake:

Yr/Sem	MS - CB2201 Quantitative Methods	MKT - CB2601 Marketing	EF1 - CB2400 Economics I	GE (Note 1)	GE1401 / EAP (Note 2)	Sem A or B CHIN (Note 3)
1A	MS - CB2201 Quantitative Methods	MKT - CB2601 Marketing	EF1 - CB2400 Economics I	GE (Note 1)	GE1401 / EAP (Note 2)	
1B	AC - CB2100 Accounting I	MGT - CB2000 Management	IS - CB2500 Information Management	GE (Note 1)	GE2402 / EAP (Note 2)	
2A	EF2 - CB3410 Financial Management	CB2505 E-Business	MS2200 Business Statistics	MS 3322 Quality Management	GE (Note 1)	GE1401 University English
2B	MS3431 Procurement and Sourcing	MS3261 Business Modeling with Spreadsheets	Minor 1 (Note 4)	GE (Note 1)	GE (Note 1)	GE2402 English for Business Communication
3A	MS4109 Project Management	Major Elective 1	MS4306 Best Practices in Operations Management	Minor 2 (Note 4)	GE (Note 1)	Sem A or B GE1501 Chinese Civilisation - History and Philosophy
3B	MS3123 Workshop on Operations Management Practices	Major Elective 2	Minor 3 (Note 4)	Free Elective	GE (Note 1)	
4A	Major Elective 3	Major Elective 4	Major Elective 5	Minor 4 (Note 4)	Sem A or B CB4303 Strategy and Policy	
4B	Major Elective 6	Major Elective 7	Major Elective 8	Minor 5 (Note 4)		

Minimum Credit Required:

GE - 7 courses (21 CU)
 ENGL + CCIV - 3 courses (9 CU)
 College Core - 9 courses (27 CU)
 Major - 15 courses (45 CU)
 Minorelective courses - 6 courses (18 CU)
 Min. Total: 48 courses (120 CU)
 Max. Allowable: 48 courses (144 CU)

BSA students 2-14-15_BSA4

Note

(1) Gateway Education Course Distributional Requirements

Take at least one course from each of the areas below:
 Area 1: Arts and Humanities
 Area 2: Study of Societies, Social and Business Organizations
 Area 3: Science and Technology

(2) English Requirements

First-year intake students who enter with Level 3 in HKDSE English or equivalent are required to take:
 EL4260 English for Academic Purposes

All BSA first-year intake students are required to take:

GE1481 University English

GE2482 English for Business Communication

(3) Chinese Requirement

a. First-year intake students with Level 3 or below in HKDSE Chinese OR Grade E or below in HKALE AS in Chin. Lang. & Culture are required to take:
 CHIN1081 University Chinese I

b. First-year intake students with Level 4 or above in HKDSE Chinese OR Grade D or above in HKALE AS in Chin. Lang. & Culture are NOT required to take CHIN1081.

c. First-year intake students other than (a) and (b), including mainland and non-local students are NOT required to take CHIN1081.

(4) Students who do not choose a minor are required to take Free Electives.

4-year plan for 2014/15 intake:

Years	CE100 Introduction to Financial Accounting	Sec 1 & 2 CE2001 Marketing	CE1400 Micro-Economics	GE (Node 2)	GE1401 University English or EAP (Node 1)	Sec 1 & 2 CE1401 University Chinese I (Node 3)
1A	CE100 Introduction to Financial Accounting	Sec 1 & 2 CE2001 Marketing	CE1400 Micro-Economics	GE (Node 2)	GE1401 University English or EAP (Node 1)	Sec 1 & 2 CE1401 University Chinese I (Node 3)
1B	CE100 Introduction to Financial Accounting	Sec 1 & 2 CE2001 Marketing	CE1400 Micro-Economics	GE (Node 2)	GE1401 University English or EAP (Node 1)	Sec 1 & 2 CE1401 University Chinese I (Node 3)
2A	CE100 Introduction to Financial Accounting	CE2101 Introduction to Managerial Accounting	CE2200 Business Statistics	MG 2022 Quality Management	GE (Node 3)	GE1401 University English (for students taking EAP)
2B	CE100 Introduction to Financial Accounting	CE2101 Introduction to Managerial Accounting	CE2200 Business Statistics	MG 2022 Quality Management	GE (Node 3)	GE1401 University English (for students taking EAP)
3A	College Elective	CE2402 Macroeconomics	CE2311 Solving Business Problems with Spreadsheet Modeling	MG2031 Procurement and Sourcing	Minor 1 (Node 4)	CE2302 English for Business Communication (for students taking EAP)
3B	College Elective	CE2402 Macroeconomics	CE2311 Solving Business Problems with Spreadsheet Modeling	MG2031 Procurement and Sourcing	Minor 1 (Node 4)	CE2302 English for Business Communication (for students taking EAP)
3C	College Elective	MS1109 Project Management	MG2006 Best Practices in Operations Management	Node 2 (Node 4)	CE1501 Chinese Civilization - History & Philosophy	
3D	College Elective	MS1109 Project Management	MG2006 Best Practices in Operations Management	Node 2 (Node 4)	CE1501 Chinese Civilization - History & Philosophy	
3E	College Elective	MS1109 Project Management	MG2006 Best Practices in Operations Management	Node 2 (Node 4)	CE1501 Chinese Civilization - History & Philosophy	
4A	College Elective	Major Elective 2	Major Elective 2	Major Elective 4	Minor 4 (Node 4)	
4B	College Elective	Major Elective 2	Major Elective 2	Major Elective 4	Minor 4 (Node 4)	
4C	CE4105 Strategy and Policy	Major Elective 3	Major Elective 3	Minor 5 (Node 4)	Free Elective	

Minimum Credits Required:
 GE: 4 GE credits + 3 College Electives (21 CU)
 CE: 2 EAPs + CE's (18 CU)
 College: 8 College Core + 1 College Elective (27 CU)
 Major: 12 Major courses + 3 College Electives (45 CU)
 Minor: 2 Electives: 6 courses (18 CU)
 Free Elective: 1 course (3 CU)
Min. Total: 48 courses (138 CU)
Max. Alternative: 48 courses (144 CU)

Major Elective Requirements:
 (1) English Language Requirement: Students enrolled with HCCSE English Level 3 or equivalent are required to complete the 6-credit course CE1401 English for Academic Purposes (EAP) prior to taking the 3 CE English courses (CE1401 and CE2402).
 (2) Gateway Milestone Course Distributional Requirements: Take at least 2 credits from each of the 3 areas:
 Area 1: Arts and Humanities
 Area 2: Study of Societies, Detail and Systems Organization
 Area 3: Science and Technology
 (3) Chinese Language Requirement: Students scoring below Level 4 in HCCSE Chinese Language, or scoring below Grade D in HCCLE Advanced Chinese Language and Culture are required to take a 3-credit unit course CE1401 CE1401 University Chinese I.
 (4) Students who do not choose a minor are required to take Free Electives.

Major Electives (30/45): are required to take 6/9/12/15/18/21/24/27/30/33/36/39/42/45/48/51/54/57/60/63/66/69/72/75/78/81/84/87/90/93/96/99/102/105/108/111/114/117/120/123/126/129/132/135/138/141/144/147/150/153/156/159/162/165/168/171/174/177/180/183/186/189/192/195/198/201/204/207/210/213/216/219/222/225/228/231/234/237/240/243/246/249/252/255/258/261/264/267/270/273/276/279/282/285/288/291/294/297/300/303/306/309/312/315/318/321/324/327/330/333/336/339/342/345/348/351/354/357/360/363/366/369/372/375/378/381/384/387/390/393/396/399/402/405/408/411/414/417/420/423/426/429/432/435/438/441/444/447/450/453/456/459/462/465/468/471/474/477/480/483/486/489/492/495/498/501/504/507/510/513/516/519/522/525/528/531/534/537/540/543/546/549/552/555/558/561/564/567/570/573/576/579/582/585/588/591/594/597/600/603/606/609/612/615/618/621/624/627/630/633/636/639/642/645/648/651/654/657/660/663/666/669/672/675/678/681/684/687/690/693/696/699/702/705/708/711/714/717/720/723/726/729/732/735/738/741/744/747/750/753/756/759/762/765/768/771/774/777/780/783/786/789/792/795/798/801/804/807/810/813/816/819/822/825/828/831/834/837/840/843/846/849/852/855/858/861/864/867/870/873/876/879/882/885/888/891/894/897/900/903/906/909/912/915/918/921/924/927/930/933/936/939/942/945/948/951/954/957/960/963/966/969/972/975/978/981/984/987/990/993/996/999/1002/1005/1008/1011/1014/1017/1020/1023/1026/1029/1032/1035/1038/1041/1044/1047/1050/1053/1056/1059/1062/1065/1068/1071/1074/1077/1080/1083/1086/1089/1092/1095/1098/1101/1104/1107/1110/1113/1116/1119/1122/1125/1128/1131/1134/1137/1140/1143/1146/1149/1152/1155/1158/1161/1164/1167/1170/1173/1176/1179/1182/1185/1188/1191/1194/1197/1200/1203/1206/1209/1212/1215/1218/1221/1224/1227/1230/1233/1236/1239/1242/1245/1248/1251/1254/1257/1260/1263/1266/1269/1272/1275/1278/1281/1284/1287/1290/1293/1296/1299/1302/1305/1308/1311/1314/1317/1320/1323/1326/1329/1332/1335/1338/1341/1344/1347/1350/1353/1356/1359/1362/1365/1368/1371/1374/1377/1380/1383/1386/1389/1392/1395/1398/1401/1404/1407/1410/1413/1416/1419/1422/1425/1428/1431/1434/1437/1440/1443/1446/1449/1452/1455/1458/1461/1464/1467/1470/1473/1476/1479/1482/1485/1488/1491/1494/1497/1400/1403/1406/1409/1412/1415/1418/1421/1424/1427/1430/1433/1436/1439/1442/1445/1448/1451/1454/1457/1460/1463/1466/1469/1472/1475/1478/1481/1484/1487/1490/1493/1496/1499/1502/1505/1508/1511/1514/1517/1520/1523/1526/1529/1532/1535/1538/1541/1544/1547/1550/1553/1556/1559/1562/1565/1568/1571/1574/1577/1580/1583/1586/1589/1592/1595/1598/1601/1604/1607/1610/1613/1616/1619/1622/1625/1628/1631/1634/1637/1640/1643/1646/1649/1652/1655/1658/1661/1664/1667/1670/1673/1676/1679/1682/1685/1688/1691/1694/1697/1600/1603/1606/1609/1612/1615/1618/1621/1624/1627/1630/1633/1636/1639/1642/1645/1648/1651/1654/1657/1660/1663/1666/1669/1672/1675/1678/1681/1684/1687/1690/1693/1696/1699/1702/1705/1708/1711/1714/1717/1720/1723/1726/1729/1732/1735/1738/1741/1744/1747/1750/1753/1756/1759/1762/1765/1768/1771/1774/1777/1780/1783/1786/1789/1792/1795/1798/1801/1804/1807/1810/1813/1816/1819/1822/1825/1828/1831/1834/1837/1840/1843/1846/1849/1852/1855/1858/1861/1864/1867/1870/1873/1876/1879/1882/1885/1888/1891/1894/1897/1900/1903/1906/1909/1912/1915/1918/1921/1924/1927/1930/1933/1936/1939/1942/1945/1948/1951/1954/1957/1960/1963/1966/1969/1972/1975/1978/1981/1984/1987/1990/1993/1996/1999/2002/2005/2008/2011/2014/2017/2020/2023/2026/2029/2032/2035/2038/2041/2044/2047/2050/2053/2056/2059/2062/2065/2068/2071/2074/2077/2080/2083/2086/2089/2092/2095/2098/2101/2104/2107/2110/2113/2116/2119/2122/2125/2128/2131/2134/2137/2140/2143/2146/2149/2152/2155/2158/2161/2164/2167/2170/2173/2176/2179/2182/2185/2188/2191/2194/2197/2200/2203/2206/2209/2212/2215/2218/2221/2224/2227/2230/2233/2236/2239/2242/2245/2248/2251/2254/2257/2260/2263/2266/2269/2272/2275/2278/2281/2284/2287/2290/2293/2296/2299/2302/2305/2308/2311/2314/2317/2320/2323/2326/2329/2332/2335/2338/2341/2344/2347/2350/2353/2356/2359/2362/2365/2368/2371/2374/2377/2380/2383/2386/2389/2392/2395/2398/2401/2404/2407/2410/2413/2416/2419/2422/2425/2428/2431/2434/2437/2440/2443/2446/2449/2452/2455/2458/2461/2464/2467/2470/2473/2476/2479/2482/2485/2488/2491/2494/2497/2500/2503/2506/2509/2512/2515/2518/2521/2524/2527/2530/2533/2536/2539/2542/2545/2548/2551/2554/2557/2560/2563/2566/2569/2572/2575/2578/2581/2584/2587/2590/2593/2596/2599/2602/2605/2608/2611/2614/2617/2620/2623/2626/2629/2632/2635/2638/2641/2644/2647/2650/2653/2656/2659/2662/2665/2668/2671/2674/2677/2680/2683/2686/2689/2692/2695/2698/2701/2704/2707/2710/2713/2716/2719/2722/2725/2728/2731/2734/2737/2740/2743/2746/2749/2752/2755/2758/2761/2764/2767/2770/2773/2776/2779/2782/2785/2788/2791/2794/2797/2800/2803/2806/2809/2812/2815/2818/2821/2824/2827/2830/2833/2836/2839/2842/2845/2848/2851/2854/2857/2860/2863/2866/2869/2872/2875/2878/2881/2884/2887/2890/2893/2896/2899/2902/2905/2908/2911/2914/2917/2920/2923/2926/2929/2932/2935/2938/2941/2944/2947/2950/2953/2956/2959/2962/2965/2968/2971/2974/2977/2980/2983/2986/2989/2992/2995/2998/3001/3004/3007/3010/3013/3016/3019/3022/3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925/5928/5931/5934/5937/5940/5943/5946/5949/5952/5955/5958/5961/5964/5967/5970/5973/5976/5979/5982/5985/5988/5991/5994/5997/6000/6003/6006/6009/6012/6015/6018/6021/6024/6027/6030/6033/6036/6039/6042/6045/6048/6051/6054/6057/6060/6063/6066/6069/6072/6075/6078/6081/6084/6087/6090/6093/6096/6099/6102/6105/6108/6111/6114/6117/6120/6123/6126/6129/6132/6135/6138/6141/6144/6147/6150/6153/6156/6159/6162/6165/6168/6171/6174/6177/6180/6183/6186/6189/6192/6195/6198/6201/6204/6207/6210/6213/6216/6219/6222/6225/6

"4-1" plan for 2014/15 and 2015/16 intake:

Yr/Sem	Sem A & B CB2100 Introduction to Financial Accounting	Sem A & B CB2601 Marketing	CB2400 Micro-Economics	CB2200 Business Statistics	GE2402 English for Business Communication or EAP (Note 1)	Sem A or B CHIN1001 University Chinese I (Note 3)
1A	Sem A & B CB2100 Introduction to Financial Accounting	Sem A & B CB2601 Marketing	CB2400 Micro-Economics	CB2200 Business Statistics	GE2402 English for Business Communication or EAP (Note 1)	Sem A or B CHIN1001 University Chinese I (Note 3)
1B	Sem A & B CB2201 Operations Management	Sem A & B CB2300 Management	CB2500 Information Management	CB2402 Macro-Economics	GE1401 University English or EAP (Note 1)	GE (Note 2)
2A	CB3410 Financial Management	MS 3322 Quality Management	CB2101 Introduction to Managerial Accounting	Major Elective 1	GE (Note 2)	GE2402 English for Business Communication (for students taken EAP)
2B	College Elective	College Elective	CB2011 Solving Business Problems with Spreadsheet Modeling	MS3431 Procurement and Sourcing	Major Elective 2	GE1401 University English (for students taken EAP)
3A	College Elective	MS4306 Best Practices in Operations Management	MS4109 Project Management	Major Elective 3	Major Elective 4	
3B	CB4303 Strategy and Policy	MS3123 Workshop on Operations Management Practices	Major Elective 5	Major Elective 6	GE1501 Chinese Civilisation - History and Philosophy	
4A						
4B						

Minimum Credits Required:

GE: 2 GE courses + 2 College Electives (12 CU)

GE: 2 ENGL + CCIV (8 CU)

College: 8 College Core + 1 College Elective (27 CU)

Major: 12 Major courses + 3 College required courses (45 CU)

Min. Total: 31 courses (93 CU)

Max. Allowable: 38 courses (114 CU)

Credits Exempted:

GE - 3 courses (9 CU)

Minor/Electives - 6 courses (18 CU)

Note

(1) **English Language Requirement:**

Students admitted with HKDSE English Level 3 or equivalent are required to complete the 6-credit course EL0200 English for Academic Purposes (EAP) prior to taking the 2 GE English courses (GE1401 and GE2402).

(2) **Gateway Education Course Distributional Requirements**

Advanced Standing I students are not allowed to take GE courses offered by their own academic unit.

(3) **Chinese Language Requirement**

Students scoring below Level 4 in HKDSE Chinese Language, or scoring below Grade D in H KALE AS-level Chinese Language and Culture are required to take a 3-credit unit course CHIN1001 University Chinese I.

"4-2" plan for 2014/15 and 2015/16 intake:

Yr/Sem	CE2100 Accounting I	CE3300 Management	CE2400 Economics I	ENG	CE2000 Information Management	Chinese
1A	CE3410 Financial Management	CE3501 Marketing	CE2201 Quantitative Methods	ENG	GE	Original Structure
2A	GE	College Elective	Major A1	Major A2	GE	
2B	Major A3	Major A4	CCN	Minor	College Elective	
3A	CE3402 English for Business Communication (Note 1)	CE2101 Introduction to Managerial Accounting	CE2300 Business Statistics	MS 3322 Quality Management	GE (Note 2)	
3B	College Elective	CE2402 Macro-Economics	CE2011 Solving Business Problems with Spreadsheet Modeling	MS3431 Procurement and Sourcing	Major Elective 1	College Elective
4A	College Elective	MS4306 Best Practices in Operations Management	MS4103 Project Management	Major Elective 2	Major Elective 3	
4B	CB4303 Strategy and Policy	MS3123 Workshop on Operations Management Practices	Major Elective 4	Major Elective 5	Major Elective 6	

Minimum Credits Required

GE - 6 course + ENGL + 2 College Electives (12 CU)
College - College Core + College Elective (6 CU)

Major - 12 Major courses + 3 College required courses (45 CU)

Min. Total: 21 courses (63 CU)

Max. Allowable: 28 courses (84 CU)

Note:

(1) English Language Requirement:

Only required to take CE2402 English for Business Communication. Black credit exemption will include CE11401 University English.

(2) Gateway Education Course Distributional Requirements

Advanced Standing - students are not allowed to take GE courses offered by their own academic unit.

Credits Exempted

GE - 4 courses (12 CU)

ENGL + CCN - 2 courses (6 CU)

College Core - 7 courses (21 CU)

Minor/Electives - 8 courses (18 CU)

Admission Statistics

Major Allocation Exercise 2014/15

(including transfers from other majors/departments/colleges)

Intake Plan Number	30	
Students Allocated	20% Category: 80% Category:	19 24
Order of Choice	1st Choice: 2nd to 13th Choices:	43 (100%) 0
CGPA	75th percentile: Median: 25th percentile:	3.63 3.37 3.27

Advanced Standing I Admission (up to July 28, 2015)

Intake Plan Number	6	
CGPA in previous study	75th percentile: Median: 25th percentile:	3.84 3.70 3.62

Advanced Standing II Admission (up to July 28, 2015)

Intake Plan Number	29	
CGPA in previous study	75th percentile: Median: 25th percentile:	3.71 3.65 3.53

Student Exchange Programme

Student exchange program

We highly encourage you to participate in student exchange programmes during their course of study.

Benefits of student exchange:

- Expand students' international exposure;
- Learn more about yourself and another culture;
- Become more mature and independent;
- Improve language skills;
- Improve planning skills.

Supports from your department

- We have departmental exchange partners only for our MS students;
- We provide subsidies to successful outgoing exchange students; normally \$5000, in addition to possible funding support from CB;
- We provide exchange information seminars to students to improve your successful rate.

Application Requirements and Procedures

Who should apply?

We welcome the following current BBA full-time students who do not have any exchange study experience to make the application:

Year of Programmes	Making Application	Studying Period
2-Year BBA Programmes (BBA2, BBAN2)	Year 1	Year 2 Semester A or Year 2 Semester B
3-Year BBA Programmes (BBA3)	Year 1 or 2	Year 2 Semester A or Year 2 Semester B or Year 3 Semester A or Year 3 Semester B
4-Year BBA Programmes (BBA4)	Year 2 or 3	Year 3 or Year 4 (Semester A only)*

*Please note that BBA4 students are not eligible to study abroad in their final semester.

When to apply?

Application	Exchange Period	Application Period
2015-2016 First Round	Semester A and/or B 2015-2016	TBA
2015-2016 Second Round	Semester B 2015-2016	TBA

The quotas left behind from the First Round Application will be invited application in the Second Round. Students are therefore encouraged to make their application in the first round application.

Where to go?

Applicants should make their choices from the List of University and finally will be assigned to one target university.

*Applicants should not choose countries where they are citizens and/or permanent residents.

How to apply?

Please complete the Online Application by logging in your Electronic ID and submit the following supplementary documents electronically:

- A recent passport-size photo
- Photocopy of English proficiency test results, i.e TOEFL or IELTS organized by British Council or IDP (optional for applicants who choose to study in Mainland or Taiwan)
- Any other supplementary information which you think would be relevant to your application

Selection Criteria

Successful applicants must demonstrate good interpersonal skills, the ability to study in an overseas environment, and enthusiasm to be an ambassador of Hong Kong and CityU. Priority will be given to applicants who have satisfactory IELTS or TOEFL scores on or before August 2015. In addition, applicants must:

- At least completed one year of study in bachelor's degree programme before commencing the exchange programme
- Have a good academic track record with a minimum cumulative CGPA of 2.8 (after the examination result of Summer 2015)
- Meet the admission requirements of the host university (e.g. GPA, IELTS, TOEFL, etc)
- Fulfill the following English language requirement (optional for applicants who choose to study in Mainland or Taiwan):
- a minimum TOEFL score of 79 (Internet-based)/213 (Computer-based), or IELTS Band 6.5 or above (the report should be valid until end of October 2015)
- Have a good performance in the interviews

Application Procedures for Second Round Application 2015-2016

Applicants are required to complete the application and interview for the College and Departmental Level Exchange Programmes. If applicants cannot receive any place, they will be nominated to apply for the Institutional Level Exchange Programmes. Please follow the Application Schedule to prepare the application.

Summary of Student Exchange Programme

Programme: BOM

Exchange Period: 2015-2016

No. of Students

	BBA4	AS1	AS2	Total
Going	15	3	13	31
Not going	10	3	12	25
Total Student	25	6	25	56

Exchange Period

	BBA4	AS1	AS2	Total
2015-16 SemA	2	0	4	6
2015-16 SemB	13	3	9	25
Total Student	15	3	13	31

Level

	BBA4	AS1	AS2	Total
Institutional	6	3	3	12
College	5	0	8	13
Departmental	4	0	2	6
Total Student	15	3	13	31

Country

Country	BBA4	AS1	AS2	Total
Austria	3	0	2	5
Canada	1	0	1	2
Denmark	2	0	0	2
France	1	0	0	1
Germany	2	1	0	3
Netherlands	0	0	3	3
Norway	0	0	1	1
Portugal	1	0	0	1
Singapore	0	0	1	1
Spain	1	0	0	1
Taiwan	1	0	1	2
UK	2	1	4	7
USA	1	1	0	2
Total	15	3	13	31

BBABOM Student Exchange List 2015-16

Level	Country	University	Exchange Period
Institutional	Canada	Concordia University	2015-16 Semester A
Institutional	Germany	Eberhard Karls Universität Tübingen	2015-16 Semester B
Institutional	Germany	Karlsruhe University of Applied Sciences	2015-16 Semester B
Institutional	Germany	Technische Universität München	2015-16 Semester B
Institutional	Singapore	Nanyang Technological University	2015-16 Semester A
Institutional	Spain	Autonomous University of Barcelona	2015-16 Semester B
Institutional	UK	University of Dundee	2015-16 Semester B
Institutional	UK	University of East Anglia	2015-16 Semester B
Institutional	UK	University of Newcastle upon Tyne	2015-16 Semester B
Institutional	UK	University of Stirling	2015-16 Semester B
Institutional	USA	Drexel University	2015-16 Semester B
Institutional	USA	Syracuse University	2015-16 Semester B
College	Canada	University of British Columbia	2015-16 Semester B
College	Denmark	Copenhagen Business School	2015-16 Semester B
College	France	Groupe EDHEC	2015-16 Semester A
College	Netherlands	Universiteit Maastricht	2015-16 Semester A
College	Netherlands	University of Groningen	2015-16 Semester B
College	Norway	BI Norwegian Business School	2015-16 Semester A
College	Taiwan	National Chengchi University	2015-16 Semester B
College	Taiwan	National Sun Yat-sen University	2015-16 Semester B
College	UK	Loughborough University	2015-16 Semester B
College	UK	University of Liverpool	2015-16 Semester B
College	UK	University of Warwick	2015-16 Semester B
Departmental	Austria	Upper Austria University of Applied Sciences	2015-16 Semester B
Departmental	Portugal	Catholic University of Portugal	2015-16 Semester B

Internship

MS3403 - Internship for Business Analysis and Operations Management

Department liaises with local, mainland, and overseas companies that offer internships to our students. For any full-time internship that is not less than six weeks, students will receive the departmental internship subsidy (Internship location: HK\$3000/month in Hong Kong; HK\$7,000/month in Mainland, Taiwan, Asia (other than Japan, Korea & Singapore), Africa; HK\$ 10,000 in Asia (Japan, Korea & Singapore), Middle East & South America; HK\$ 13,000 in North America, Europe, Australia & New Zealand).

- Credit Units: 3
- Course Duration: Summer Semester
- Coursework: 100%

Course Aims :

- Enrich students' learning experience through interactions with professionals in the business world through internship tasks.
- Enable students to gain valuable work experience for acquiring in-depth and practical understanding of operation management in business organization between 6 to 12 weeks during the summer semester.
- Enhance student competitiveness in the job market and discovery experience before their graduation

Website: <http://www.cityu.edu.hk/ug/201415/course/MS3403.htm>

Disney International College Programme

Every year, students have the chance to participate in the International College Programme (ICP) at Walt Disney World at Florida, US for three months. Students are well-prepared before the internship through a two-day preparatory training workshop on business ethics, business etiquette and interpersonal communication skills. ICP offers students from any academic discipline outstanding learning opportunities through different courses, and all students are evaluated on their performance and a report from their immediate supervisor. Students are assigned jobs in Character, Operations, Custodial, Merchandise, and Quick Service Food & Beverage. They are involved in the Disney magic by sharing and interacting with guests, learning important business philosophies, and making friends with people all over the world.

Website: <http://www.cb.cityu.edu.hk/DisneyICP>



CB3800 Business Practice Internship

The internship is designed to provide students with real life working experience in local contexts for a period of time. With placements in international businesses, banking, financial services, insurance, accountancy firms, etc., students are expected to gain in-depth and practical understanding of business operations and the professional contexts in which they are expected to apply the theory and skills they have learned in the formal curriculum.

Students will be placed into a multi-national corporation for six weeks full-time internship during the summer. Before the internship, students shall participate in a 2-day workshop on business ethics, business etiquette and interpersonal communication skills. At the end of the internship, students are required to prepare and submit a report.

Website: <http://www.cb.cityu.edu.hk/course/cb3800>

BOM Internship Statistics (2014-15)

Hosting Company	Work Location Country (City)	Places	No of Credit Bearing (MS3403)
A.S. Watson Group	Hong Kong	10	8
Alliance Knowledge Management Ltd	Hong Kong	1	1
Catholic Diocese of Hong Kong - Diocesan Pastoral Centre for Workers (New Territories)	Hong Kong	1	1
Census and Statistics Department, HKSAR	Hong Kong	1	1
Four Seas Mercantile Limited	Hong Kong	1	1
General Mills Hong Kong Limited	Hong Kong	1	1
Green Monday	Hong Kong	1	1
Hong Kong Economic Times Limited	Hong Kong	1	1
KPMG Executive Recruitment Limited	Hong Kong	1	1
L'hotel Island South	Hong Kong	1	1
The Hub Hong Kong	Hong Kong	1	1
Hong Kong Economic & Trade Office	Australia	1	1
Bank of Communications Co. Ltd.	China	1	1
廣州立根融資租賃有限公司	China	1	1
Cold Storage Singapore	Singapore	2	2
NBCUniversal	Singapore	1	1
Shangri-La Hotel Limited	Singapore	1	1
		27	25

Other Activities

“A” Project: Student Ambassadors Programme

The Student Ambassadors Programme (“A” Project) is a student development programme launched by the Student Leadership and Development Teams, SDS in 1997. The objective of this programme is to foster students’ whole person development, such as positive attitude, leadership, problem solving abilities, communication and interpersonal skills as well as broadening students’ social exposure, international outlook and life experience; enhance students’ knowledge of and sense of belonging to CityU through the practical experience of serving the University and develop a pool of Student Ambassadors to help promote the University’s image.

The Student ambassadors are required to attend a comprehensive training programme and to offer service to the University. The training programme includes training camps, feature talks, visits, workshops, group projects and a high table dinner. A partially sponsored non-local interflow tour is also included in the training programme for those Student Ambassadors with excellent participation and performance in training and services to the University. Website: <http://www.cityu.edu.hk/sds/sa>

Whole Person Development Scheme (WPD)

The Whole Person Development Award Scheme is established to encourage students to take positive and systematic steps to pursue whole person development. Students’ participation and involvement in student activities or extra-curricular training programmes will add scores leading towards the Award.

On joining the Scheme, students are expected to participate in programmes grouped under the following areas of development according to your own interest:

7 Areas of Development	Programme Examples
Spiritual	Cultural forum, community service
Intellectual	Study skills, thinking skills workshop
Physical	P.E. Course, sport tournament, health education programmes
Social	Orientation for freshmen, training for student leaders
Aesthetic	Music, art appreciation
Career	Career talk, workshop on job search
Emotional	Peer counsellor training, mental fitness series

Student will obtain points after attending the programme you choose and points are earned from the time you spend in a programme. The more time you spend, the more points you can obtain. Certificates and souvenirs will be awarded to you once you have fulfilled the requirements of the Scheme in a ceremony held in June each year. The certificate gained may serve as useful reference for you in application for jobs or scholarships.

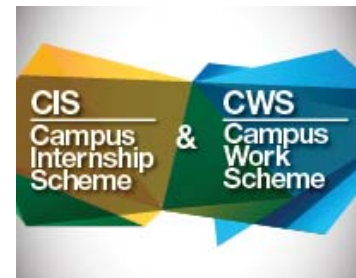


Website: <http://www.cityu.edu.hk/sds/wpd/index.htm>

Campus Internship Scheme (CIS) and Campus Work Scheme (CWS)

Introduction

To better consolidate students' work-based learning experience and to enhance their professional and personal development on campus. The Career and Internship Office (CAIO) is responsible for implementing the Schemes, further enquiries may be forwarded directly via email to caio@cityu.edu.hk



Programme Objectives (CIS)

- To enhance students' understanding of the work environment and their long term personal and professional development
- To develop students' analytical, problem-solving, and interpersonal skills to engage in discovery and innovation
- To facilitate students' career exploration and add value to their employability.

Programme Objectives (CWS)

- To enhance students' understanding of the work environment and develop work ethics and positive work attitude needed in the workplace
- To learn generic work skills and gain real life work experience

Web Site: <http://www.cityu.edu.hk/caio> For enquiry: Tel: 3442 5591

Student Mentoring Scheme (SMS)

The purposes of SMS are:

- To help first-year students adjust to university education;
- To develop a supportive personal network amongst first-year students and senior students;
- To create a warm atmosphere and positive academic culture in the campus;
- To assist first-year students in enhancing their educational experience and development as a person and as a professional in their chosen fields of study.

The scopes of SMS are:

- The range of activities can be very comprehensive, from educational to entertaining, personal to professional;
- The student mentors can assume very flexibly the roles of big brother / sister, adviser, information-provider, counselor, coach or private tutor, or simply friend;
- The types of activities and relationship really depend on the needs of the first-year students and their chemistry with the mentors.

Industrial Mentoring Scheme (IMS)

Our Mentorship Program aims at establishing a caring and supportive relationship between City University alumni, business executives (mentors) and undergraduates (mentees) to achieve the following objectives:

- To facilitate the educational, social and personal growth of mentees
- To develop mentees' fullest potential, vision and aspirations for the future
- To enhance mentees' future professional and career development
- To empower mentees to face challenges in society

A mentoring relationship is one that encourages discussion, questions and feedback regarding those areas that will enhance the mentees' capabilities/competencies. These capabilities may be job related, but may also be in the area of school or life in general.

How does the mentorship program work?

The mentor and the mentee would agree on the level of commitment, mode and frequency of interaction, as well as the preferred focus through the mentorship process. Each mentor is encouraged to take on one to three mentees during the same period. At least one face to face meeting is highly recommended. Other activities can be arranged depending on individual mentors and mentees such as:

- regular contact through phone or email
- campus visits by mentors
- workplace visits by mentees
- leisure and social activities



Mentor List 2014 – 2015

Executive Mentors:

Mr. Joe Cheung, Senior Merchandising Planning Manager, Watsons HK

Ms. Vivian Wong, Project Controller, Watsons HK

Ms. Jacqueline Cheung, Marketing Director, Watsons HK

Alumni Mentors:

Miss Bertha Sung, Manager, Business Development, Manulife

Mr. James Lo, Brand Manager, Telford International Co. Ltd

Miss Alice Ng, Product Specialist, Product and Marketing Data Business, China Mobile

Mr. Samuel Wong, Senior Guest Services Officer, Mandarin Oriental

Mr. William Pang, Assistant Vice President, Credit Suisse

Departmental Subsidies for Professional Exam

Support to student exchange activity (HK\$5000):

- Achieve CGPA 2.5 or above at CityU (before exchange)
- Passing all courses at the host university

Subsidies for passing professional examinations, including:

- Six Sigma Green Belt Professional Qualification
- SAS Certified Base Programmer Credential for SAS 9
- SAS Certified Advanced Programmer Credential for SAS 9
- Level 1 of Chartered Financial analyst (CFA)
- Level 1 of Financial Risk Manager (FRM)
- Exam 1 of Professional Risk Manager (PRM)
- Paper 1, 3, 5 of Insurance Intermediaries Qualifying Examination (IIQE)
- Paper 1, 7, 8 of HK Securities Institute Examination (HKSI)
- Oracle Database 11g: SQL Fundamentals I
- Oracle Database 11g: Administration I
- Introduction to Oracle9i SO

*All subsidies are subject to availability of funds in the department

Awards and Scholarships

In MS, we award excellent students by various scholarships every year.

For first year students, we offer

The Department of Management Sciences Entrance Awards

- For students with good to outstanding academic achievements in their first year study at CB and to undertake full degree programmes with the Department
- Gold Awards – up to 6 awards at HK\$50,000 each; Silver Awards – up to 25 awards at HK\$5,000 to HK\$20,000 each.
- Minimum CGPA of 3.7(Gold) and 3.4(Silver)

For second, third and fourth year students, we offer

The Department of Management Sciences Outstanding Student Prizes and Scholarships

- For undergraduate students with demonstrated outstanding performance
- Maximum 10 awards at \$10,000 each.

Freotech Technology Limited Scholarship

- Funded by donations from the Freotech Technology Limited
- For students with excellent academic results, no fewer than 8 awards shall be granted each year with the total dollar amount of awards not exceeding \$40,000.

The Department of Management Sciences Academic Progress Awards

- For full time students who have made the most significant improvements in their academic study
- Maximum 30 awards with amount HK1,000 to \$3,000 each.

The Department of Management Sciences Student Development Scholarships

- Selected based on the following criteria: i) exceptionally outstanding performance in extra-curricular activities, ii) winning record in internal and external competitions, iii) participation in departmental services (e.g., student mentoring, study group leadership), and iv) academic performance
- Maximum 10 awards at HK2,000 to \$5,000 each.



Useful Links

1. BBABOM Website

<http://www.cb.cityu.edu.hk/ms/bbabom/index.html>

2. BOM Facebook

<https://www.facebook.com/cityubom>

3. Canvas

<https://canvas.cityu.edu.hk/>

4. Department of Management Sciences

<http://www.ms.cityu.edu.hk>

5. College of Business

<http://www.cb.cityu.edu.hk>

6. Administrative Information Management System (AIMS)

<https://banweb.cityu.edu.hk>

7. College of Business Exchange Programme

<http://www.cb.cityu.edu.hk/exchange/>

8. Scholarship/Exchange/Internship

<http://www.cb.cityu.edu.hk/ms/whyUs/scholarships.html>

9. Chinese Civilization Course (CCIV)

<http://www.cciv.cityu.edu.hk>

10. The English Language Centre (ELC)

<http://www.cityu.edu.hk/elc/>

11. Student Development Services (SDS) Online

<http://www.cityu.edu.hk/sds/online>

12. The Run Run Shaw Library

<http://www.cityu.edu.hk/lib/>

13. English Language Clinic

<http://www.english.cityu.edu.hk/languageclinic/>

14. Joint Institutions Job Information System (JIJIS)

<http://www.jjis.org.hk>

15. Project Management Institute (PMI)

<http://www.pmi.org.hk/>

16. Chartered Institute of Purchasing & Supply" (CIPS)

<http://www.cips.org/en-CN/>

17. SAP

<http://www.sap.com>

18. SAS Institute

<http://www.sas.com>

19. HKSQ

<http://www.hksq.org/>

20. HKFBS

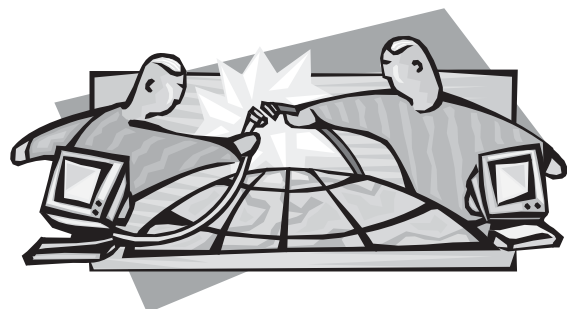
<https://www.hkfbs.org.hk/>

21. The Chartered Institute of Logistics and Transport in Hong Kong (CILTHK)

<http://www.cilt.org.hk>

22. FAQ for 4-year Degrees

<http://www6.cityu.edu.hk/arro/content.asp?cid=385>



Academic Calendar 2015/16

Week	S	M	T	W	T	F	S	Events	Public Holidays
	August, 2015								
	2	3	4	5	6	7	8		
	9	10	11	12	13	14	15		
	16	17	18	19	20	21	22		
	23	24	25	26	27	28	29		
	30	31							
Wk.1								Semester A 2015/16 31 Aug - 28 Nov Teaching Period	
	September								
			1	2	3	4	5		
Wk.2	6	7	8	9	10	11	12		3 Additional statutory holiday and general holiday enacted by the Special Holiday (3 September 2015) Ordinance
Wk.3	13	14	15	16	17	18	19		
Wk.4	20	21	22	23	24	25	26		
Wk.5	27	28	29	30					29 Day following Mid-Autumn Festival
	October								
					1	2	3		
Wk.6	4	5	6	7	8	9	10	2 Graduation Date	1 National Day
Wk.7	11	12	13	14	15	16	17		
Wk.8	18	19	20	21	22	23	24		21 Chung Yeung Festival
Wk.9	25	26	27	28	29	30	31		
	November								
Wk.10	1	2	3	4	5	6	7		
Wk.11	8	9	10	11	12	13	14		
Wk.12	15	16	17	18	19	20	21		
Wk.13	22	23	24	25	26	27	28	28 Last Day of Teaching 30 Nov - 5 Dec Student Revision Period	
	December								
			1	2	3	4	5		
	6	7	8	9	10	11	12	7 - 19 Examination Period	
	13	14	15	16	17	18	19		
	20	21	22	23	24	25	26	21 Dec - 2 Jan Semester Break	25 Christmas Day 26 Day following Christmas Day
	27	28	29	30	31				
	January, 2016								
						1	2		1 First day of January
	3	4	5	6	7	8	9	Semester B 2015/16 11 Jan - 23 Apr Teaching Period	
Wk.1	10	11	12	13	14	15	16		
Wk.2	17	18	19	20	21	22	23		
Wk.3	24	25	26	27	28	29	30		
Wk.4	31								
	February								
		1	2	3	4	5	6		
Wk.5	7	8	9	10	11	12	13	8 - 13 Lunar New Year Break	8 - 10 Lunar New Year Holidays
	14	15	16	17	18	19	20	15 Graduation Date	
Wk.6	21	22	23	24	25	26	27		
Wk.7	28	29							
	March								
			1	2	3	4	5		
Wk.8	6	7	8	9	10	11	12		
Wk.9	13	14	15	16	17	18	19		
Wk.10	20	21	22	23	24	25	26	25 - 31 Easter Break	25 Good Friday 26 Day following Good Friday 28 Easter Monday
	27	28	29	30	31				
	April								
						1	2		
Wk.11	3	4	5	6	7	8	9		4 Ching Ming Festival
Wk.12	10	11	12	13	14	15	16		
Wk.13	17	18	19	20	21	22	23	23 Last Day of Teaching 25 - 30 Student Revision Period	
	24	25	26	27	28	29	30		
	May								
	1	2	3	4	5	6	7		2 Day following Labour Day
	8	9	10	11	12	13	14	3 - 17 Examination Period	14 Buddha's Birth day
	15	16	17	18	19	20	21	18 May - 4 Jun Semester Break	
	22	23	24	25	26	27	28		
	29	30	31						

Week	S	M	T	W	T	F	S	Events	Public Holidays
	June, 2016								
WK.1	5	6	7	8	9	10	11	Summer Term 2016 5-Jun - 23-Jul Teaching Period	9 Tuen Ng Festival
WK.2	12	13	14	15	16	17	18		
WK.3	19	20	21	22	23	24	25		
WK.4	26	27	28	29	30				
	July								
WK.5	3	4	5	6	7	8	9	15 Graduation Date 23 Last Day of Teaching 25 - 30 Student Revision Period	1 HK SAR Establishment Day
WK.6	10	11	12	13	14	15	16		
WK.7	17	18	19	20	21	22	23		
	24	25	26	27	28	29	30		
	31								
	August								
	7	8	9	10	11	12	13	1 - 8 Examination Period	
	14	15	16	17	18	19	20	9 - 27 Term Break	
	21	22	23	24	25	26	27		
	28	29	30	31					

Note: ■ represents public holidays including all Sundays

Provisional Academic Calendar 2016/17

	<u>Start Date</u>	<u>End Date</u>
Semester A		
Teaching Period	29 August 2016	26 November 2016
Student Revision Period	28 November 2016	3 December 2016
Examination Period	5 December 2016	17 December 2016
Semester Break	19 December 2016	7 January 2017
Semester B		
Teaching Period	9 January 2017 (Lunar New Year holidays: 28 - 31 January 2017)	22 April 2017
Student Revision Period	24 April 2017	29 April 2017
Examination Period	2 May 2017	16 May 2017
Semester Break	17 May 2017	3 June 2017
Summer Term		
Teaching Period	5 June 2017	22 July 2017
Student Revision Period	24 July 2017	29 July 2017
Examination Period	31 July 2017	5 August 2017
Term Break	7 August 2017	2 September 2017

Provisional Academic Calendar 2017/18

	<u>Start Date</u>	<u>End Date</u>
Semester A		
Teaching Period	4 September 2017	2 December 2017
Student Revision Period	4 December 2017	9 December 2017
Examination Period	11 December 2017	23 December 2017
Semester Break	27 December 2017	13 January 2018
Semester B		
Teaching Period	15 January 2018 (Lunar New Year holidays: 16 - 19 February 2018)	29 April 2018
Student Revision Period	30 April 2018	6 May 2018
Examination Period	7 May 2018	19 May 2018
Semester Break	21 May 2018	9 June 2018
Summer Term		
Teaching Period	11 June 2018	28 July 2018
Student Revision Period	30 July 2018	4 August 2018
Examination Period	6 August 2018	11 August 2018
Term Break	13 August 2018	1 September 2018

Important Dates for Academic Year 2015/16

Semester A 2015/16

Date	Event
28 July 2015	<ul style="list-style-type: none"> Release of yearly master class schedule and Semester A personal class schedule in AIMS
3 August 2015	<ul style="list-style-type: none"> Paper add/drop of non web-enabled courses begins
17 August 2015	<ul style="list-style-type: none"> First day for add/drop of web-enabled courses (Please refer to your web registration time ticket)
29 August 2015	<ul style="list-style-type: none"> Last day for application for credit transfer/course exemption
31 August 2015	<ul style="list-style-type: none"> Classes begin
1 September – 7 November 2015	<ul style="list-style-type: none"> Application for graduation in Semester A 2015/16 (<u>NOT</u> applicable to associate degrees)
7 September 2015	<ul style="list-style-type: none"> Due date for tuition fees for Semester A (<u>NOT</u> applicable to new students)
7 September 2015	<ul style="list-style-type: none"> Last day for course add/drop
12 September 2015	<ul style="list-style-type: none"> Last day for application for reduced study load and exceed maximum study load Last day for withdrawal of studies, application for leave of absence and late drop of courses with no tuition fee charged (The acceptance fee paid at the time of admission will not be refunded under any circumstances)
13 September – 10 October 2015	<ul style="list-style-type: none"> 50% tuition fee charged for withdrawal of studies, application for leave of absence and late drop of courses
8 October 2015	<ul style="list-style-type: none"> Due date for payment of balance of tuition fees for Semester A
11 October 2015 onwards	<ul style="list-style-type: none"> 100% tuition fee charged for withdrawal of studies, application for leave of absence and late drop of courses
2 – 19 November 2015	<ul style="list-style-type: none"> Application for add/drop of minors (<u>NOT</u> applicable to associate degrees) Application for change of home major (<u>NOT</u> applicable to associate degrees) Application for declaring a second major (<u>NOT</u> applicable to associate degrees)
2 – 19 November 2015	<ul style="list-style-type: none"> Application for programme transfer (ONLY applicable to associate degree students in the College of Science and Engineering)
4 November 2015	<ul style="list-style-type: none"> Release of Semester A examination schedule in AIMS
28 November 2015	<ul style="list-style-type: none"> Last day of teaching
7 – 19 December 2015	<ul style="list-style-type: none"> Examination period
From 29 December 2015	<ul style="list-style-type: none"> Release of Semester A course grades in AIMS

Semester B 2015/16

Date	Event
10 November 2015	<ul style="list-style-type: none"> Release of Semester B personal class schedule in AIMS
14 December 2015*	<ul style="list-style-type: none"> Paper add/drop of non web-enabled courses begins
22 December 2015*	<ul style="list-style-type: none"> First day for add/drop of web-enabled courses (Please refer to your web registration time tickets)
11 January 2016	<ul style="list-style-type: none"> Classes begin
12 January – 2 April 2016	<ul style="list-style-type: none"> Application for graduation in Semester B 2015/16 (<u>NOT</u> applicable to associate degrees)
14 January 2016	<ul style="list-style-type: none"> Due date for tuition fees for Semester B
18 January 2016	<ul style="list-style-type: none"> Last day for course add/drop
23 January 2016	<ul style="list-style-type: none"> Last day for application for reduced study load and exceed maximum study load Last day for withdrawal of studies, application for leave of absence and late drop of courses with no tuition fee charged
24 January – 27 February 2016	<ul style="list-style-type: none"> 50% tuition fee charged for withdrawal of studies, application for leave of absence and late drop of courses
23 February 2016	<ul style="list-style-type: none"> Due date for payment of balance of tuition fees for Semester B
28 February 2016 onwards	<ul style="list-style-type: none"> 100% tuition fee charged for withdrawal of studies, application for leave of absence and late drop of courses
23 March 2016	<ul style="list-style-type: none"> Release of Semester B examination schedule in AIMS
1 – 20 April 2016	<ul style="list-style-type: none"> Application for add/drop of minors (<u>NOT</u> applicable to associate degrees) Application for change of home major (<u>NOT</u> applicable to associate degrees) Application for declaring a second major (<u>NOT</u> applicable to associate degrees)
1 – 20 April 2016	<ul style="list-style-type: none"> Declaring a home major (<u>ONLY</u> applicable to bachelor's degree students with an undeclared major)
1 – 20 April 2016	<ul style="list-style-type: none"> Application for programme transfer (<u>ONLY</u> applicable to associate degree students in the College of Science and Engineering)
23 April 2016	<ul style="list-style-type: none"> Last day of teaching
3 – 17 May 2016	<ul style="list-style-type: none"> Examination period
From 27 May 2016	<ul style="list-style-type: none"> Release of Semester B course grades in AIMS

*Tentative

Summer 2016

Date	Event
5 April 2016	<ul style="list-style-type: none"> Release of Summer Term personal class schedule in AIMS
16 May 2016*	<ul style="list-style-type: none"> Paper add/drop of non web-enabled courses begins
23 May 2016*	<ul style="list-style-type: none"> First day for add/drop of web-enabled courses (Please refer to your web registration time tickets)
6 June 2016	<ul style="list-style-type: none"> Classes begin
7 June – 9 July 2016	<ul style="list-style-type: none"> Application for graduation in Summer Term 2016 (<u>NOT</u> applicable to associate degrees)
13 June 2016	<ul style="list-style-type: none"> Last day for course add/drop
18 June 2016	<ul style="list-style-type: none"> Last day for application for exceed maximum study load Last day for withdrawal of studies, application for leave of absence and late drop of courses with no tuition fee charged (Applicable to non government-funded programmes)
19 – 25 June 2016	<ul style="list-style-type: none"> 50% tuition fee charged for withdrawal of studies, application for leave of absence and late drop of courses (Applicable to non government-funded programmes)
26 June 2016 onwards	<ul style="list-style-type: none"> 100% tuition fee charged for withdrawal of studies, application for leave of absence and late drop of courses (Applicable to non government-funded programmes)
5 July 2016	<ul style="list-style-type: none"> Due date for payment of tuition fees for Summer Term 2016 (Applicable to non government-funded programmes)
6 July 2016	<ul style="list-style-type: none"> Release of Summer Term 2016 examination schedule in AIMS
11 – 15 July 2016	<ul style="list-style-type: none"> Switching of majors between Colleges/Schools (<u>ONLY</u> applicable to new year one students admitted to normative 4-year degrees in 2015/16)
23 July 2016	<ul style="list-style-type: none"> Last day of teaching
1 – 6 August 2016	<ul style="list-style-type: none"> Examination period
From 16 August 2016	<ul style="list-style-type: none"> Release of Summer Term 2016 course grades in AIMS

*Tentative

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